

GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION

No. HE-FE-III-MISC-72/2013 30265 (b)/H.E., Dated: 30-12-14

From

Sri Ajay Kumar Mohanty, OSS
Under Secretary to Govt.

To

The Director, Higher Education
Odisha, Bhubaneswar/
The Chairman, CHSE
Odisha, Bhubaneswar/
Registrars of All Universities.

Sub: Assignment of examination duties & other assignment to Librarians during the time of conduct of examination in colleges and Universities.

Sir,

I am directed to enclose herewith the representation dtd. 02.11.2014 of Sri Ganesh Chandra Rout, General Secretary, Utkal Library Association on the subject cited above and to say that Govt. have been pleased to assign the examination duty and other assignments to the Librarians (irrespective of designation) of Universities, Govt. and non-Govt. Autonomous and non Govt. Aided colleges at par with the teaching staff as per the decision taken in the meeting of Library committee held on 26.09.2013 which was earlier communicated to the Director, Higher Education, Odisha in this Department Letter No.12866, dtd. 11.06.2014 (copy enclosed)

Yours faithfully,

Amit
30.12.14

Under Secretary to Govt.

Memo No. 30265 (4)/HE, dtd. 30-12-14

Copy forwarded to All RDEs/ all Principals of Govt. and non-Govt. Aided Colleges (both 488 and 662 category)/ OCAC, Bhubaneswar for information and necessary action.

Amit
31.12.14

Under Secretary to Govt.

**GOVERNMENT OF ODISHA
DEPARTMENT OF HIGHER EDUCATION**

No.HE-FE-III-Misc-72/2013

12866

/H.E., Dated 11-6-14

From

Durga Prasad Behera, IAS
Addl. Secretary to Govt.

To

The Director, Higher Education
Odisha, Bhubaneswar

Sub: Proceedings of the meeting of the Library Committee held on 26.09.2013 in the office chamber of Sri Durga Prasad Behera, IAS., Addl. Secretary to Govt. and Chairman of the Committee- Follow up action on the action points reg-

Sir,

Apropos the subject cited supra I am directed to enclose a copy of proceedings of the Meeting of Library Committee held on 26.09.2013 where in discussions were held on various issues as per agenda items and decisions were taken as a curative measure which need your immediate attention and appropriate address.

Necessary proposal in respect of points No. 3,4,7 of the proceedings may please be furnished to this Deptt. as per recommendation of the Committee for appropriate address at this level.

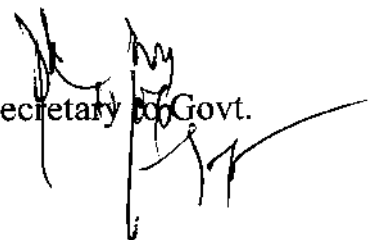
Moreover, relevant follow up action tending to compliance of the decisions taken at Decision Point No. 1,5,6,8 and 9 as per recommendation of the Committee may to be taken immediately at your level under intimation to this Deptt.

It is requested that decisions taken in the meeting held on 26.09.2013 may be implemented at your level immediately.

The recommendation of the Committee reflected in the proceedings at various decision points has been approved by Govt.

Yours faithfully,

Addl. Secretary to Govt.



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**PROCEEDINGS OF THE MEETING OF THE LIBRARY COMMITTEE
HELD ON 26.09.2013 IN HIGHER EDUCATION DEPTT. UNDER THE
CHAIRMANSHIP OF SRI D.P. BEHERA, IAS, ADDL. SECRETARY TO
GOVERNMENT**

The meeting of Library Committee was held on 26.09.2013 at 4.00 P.M. in the chamber of Addl. Secretary, Deptt. of Higher Education to consider different demands put forth by Sri Ganesh Ch. Rout, General Secretary of the Utkal Library Association. The following decisions are taken in the meeting.

MEMBERS PRESENT:

1. Sri D.P. Behera, I.A.S., Addl. Secretary to Govt.Chairman
Department of Higher Education.
2. Gangadhar Mishra, Director, Higher Education.Member
3. Sri Ganesh Chandra Rout, General Secretary,Member
Utkal Library Association, Librarian,
K.D. Women's College, Pankapal, Jagatsinghpur.
4. Sri Prabir Kumar Mohanty, Ex. Chief Librarian,Member
Utkal University, Vani Vihar, Bhubaneswar,
5. Smt. Pravabati Ray, Ex. Librarian,Member
Ravenshaw University
6. Sri Bhakti Prasad Mohanty,
Desk Officer
Department of Higher EducationConvener

1. Academic status of the Librarian and fixation of minimum qualification of Govt. and Non Govt. College & University

The committee recommends that for the post of Librarian the minimum qualification should be as prescribed above by UGC. Secondly, the post of Librarian should be as per approved staffing pattern of a college to which recognition/ affiliation is granted. Thirdly, the existing librarians of the University as well as Government and Aided Colleges (irrespective of designation) be considered as academic staff without any financial commitment to the Government either to now or in future. They should be given other works like teaching staff of University/ Colleges in addition to their own work. They should be allowed to attend refresher course to improve their professional expertise. They should be allowed to pursue M. Phil/ Ph. D and act as Guide/ Supervisor for Ph. D. degree as per concerned University guidelines.

2. Re-designation of Librarians in Govt. & non Govt. College/ University Libraries.

The Committee did not consider the demand.

3. Job-Chart of the College Librarian in Govt. and non Govt. Colleges.

At present there is no job chart for college Library Staff. Hence it was discussed to prepare a job chart and Director, Higher Education may be asked to submit necessary proposal to Government within one month.

4. Staffing Pattern for University Library

At present there is no staffing pattern for University library. Hence it was decided that Director, Higher Education will submit a proposal to Government within one month. The report submitted by the Association was placed in the meeting. It was decided to send the list to Director, Higher Education for further examination and submit a report to Government within one month.

5. Abolition of Professor in-charge/ Lecturer in-charge of Library in Govt. and non Govt. Colleges and Universities.

At present the Professors are kept in-charge of library of the University. They are busy in teaching and research work most of the time and getting little time for supervising library work. Hence, the Committee recommends that the senior most librarians may be kept in charge of library of the University/ College. They will be designed as Librarian-cum-Chief Nodal Officer and answerable to VC/ Principal.

The activities of libraries of Government and Non-Government colleges shall be regulated by a committee of 05 members to be constituted by the Principal.

6. Loss of Books and purchase of Books

UGC has adopted certain norms for physical verification of Library Books in 2005. They have prescribed Good Officers Committee (GOC) norms for purchase of library books and journals. Hence, the Committee recommends to follow the procedure adopted by USC in Universities/ Government Colleges/ Non-Government Aided Colleges.

7. Promotion of Government and Non-Government College librarians.


It was discussed that the Director, Higher Education will examine and submit a proposal for promotion like other teaching staff of the colleges.

8. Class-IV employees attached to the Library

At present there is no class-IV staff attached to Library in Non Govt. Aided Colleges. Hence, it was decided that the Principal of the colleges will make some arrangement for providing a class-IV-staff to the library.

9. Miscellaneous

- Deployment of Librarians to more than one college may be stopped.
- Vacant post of librarians in colleges may be filled up.
- Fees collected towards library development may be spent on development of library only.
- It was decided to form a State Level Quality Control Committee to monitor activities of the libraries in the State.
- Steps may be taken for insurance of books of the library.
- Steps may be taken for digitisation of books of the library.
- User fees as far as practicable may be collected from students at the time of admission and re-admission.
- Steps may be taken for construction of separate building for the college library. University authorities and the Principals of the colleges should submit proposals to Director, Higher Education within a period of one month.


Chairman Library Committee,
&
Additional Secretary to Government
Higher Education Department, Odisha