

Read Today!

Lead Tomorrow!!

*“Learning without Thinking is Useless
Thinking without Learning is Dangerous”*



VIVEKANANDHA
COLLEGE OF ARTS AND SCIENCES FOR WOMEN
(Autonomous)

*(Affiliated to Periyar University,
Approved by AICTE and Re-Accredited with “A” Grade by NAAC)
Recognized Under Section 2(f) & 12(b) of the UGC Act, 1956.*

An ISO 9001 : 2008 Certificate Institution
ELAYAMPALAYAM, TIRUCHENGODE – 637 205.



Library Annual Report
2015 - 2016

Submitted by

P. BOOPATHI,
MBA, MLIS, M.Phil, PGDLAN, SET
LIBRARIAN.

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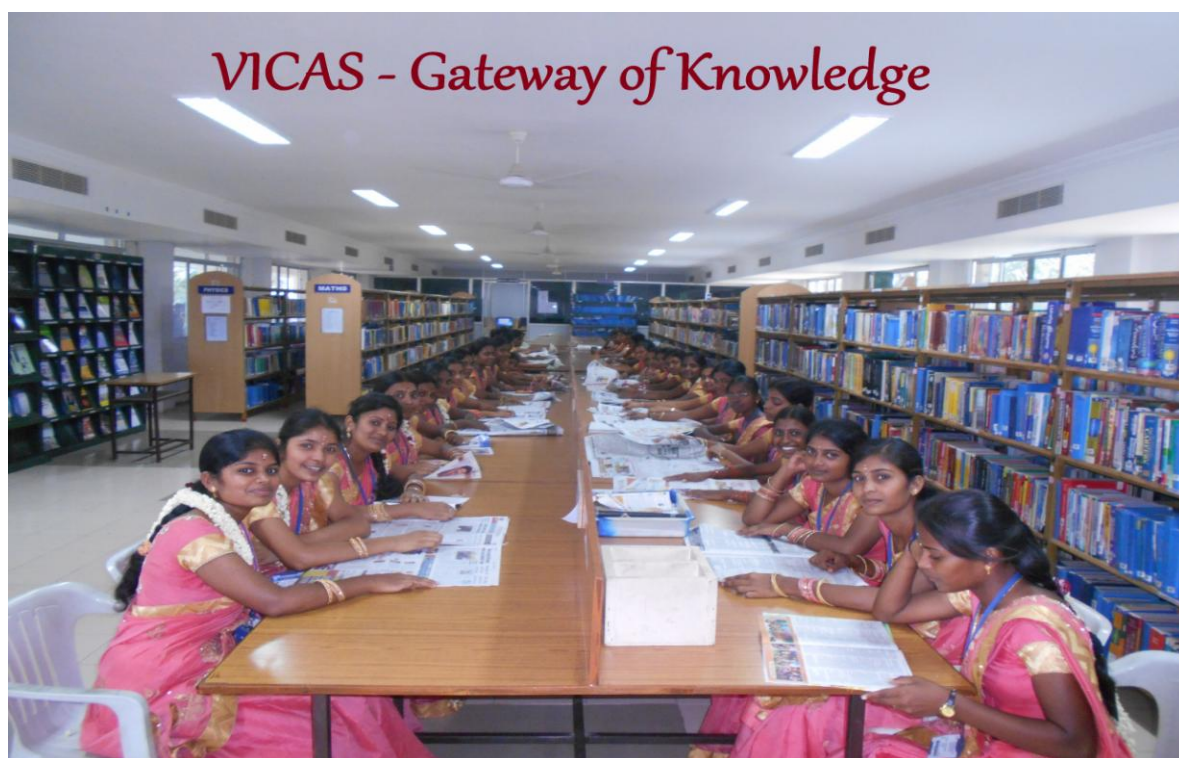
Library Events

S.NO	DATE	PROGRAMS	CHEF GUST NAME	Page No
1	21.07.2015	Library Orientation Program for 1 Year PG Hostel Students	P.Boopathi, Librarian VICAS	47
2	12.08.2015	Librarians Day 2015 - 2016	Mr.T.Stephen, HOD, Vellalar College for Women, Erood.	50
3	10.08.2015	Drawing & poetry Competition	P.Boopathi, Librarian VICAS	54
4	07.09.2015	Library Orientation Program for 1 Year UG Students.	P.Boopathi, Librarian VICAS	57
5	16.03.2016 to 18.03.2016	Book Fair 2015- 2016	Prof.Dr.M.Karunanithi Chairman & Secretary Vivekanandha Educational Institutions.	60
6	17.10.2015	E-Resources and Scholarly Information Retrieval Training Programme for Research Scholars.	P.Boopathi, Librarian VICAS	65

ANNUAL REPORT 2015-2016

LIBRARY OVERVIEW

The Library is not simply a place or building, nor is it only a collection of resources. Rather, the Library, as a program of services (including on-site and remote collections), possesses a mission of supporting learning by providing information services to meet the needs of students and faculty. Our VICAS library is a decentralized library from last year onwards. It is located at six different blocks in our VICAS campus. The VICAS Library has always been proud of its special collections, and although it has not been possible to add substantially to these in recent years, they remain among the best of their kind in Namakkal District. More than 12 qualified professionals run the library and assisted by about 3 support staff members. However, there has been a long felt need to bring clarity and uniformity in procedures and practices of the library and resource center so as to further improve its efficiency, and utility services.



The library has purchased **3540** books to the collection and also subscribed **222** printed journals and magazines for periodical section. We are a permanent member institution in an N-List program, “N-List – National Library and Information Service for scholarly content” being jointly executed by the UGC-INFONET 2.0 Digital Library Consortium. It provides the widest range of online resource with free of cost.

We can read and unlimited free download from N-List package. We have added another one best online resource like DELNET, this package is covered all subjects and available adequate resource for our research scholars. It is very useful for research scholars.

LIBRARY ADVISORY COMMITTEE (LAC)

VISION:

The function of the Library Advisory Committee is to support the functioning of the library so that it can facilitate the library development plans by advocating the library development activities with the management. This act as a channel of communication and dialogue between the Library System and its users. The Committee’s main objective is to aid in the establishment of a bridge between the Library and the academic fraternity and the institute management. The Library Advisory Committee (LAC) is to be appointed by the Principal of the Institution.

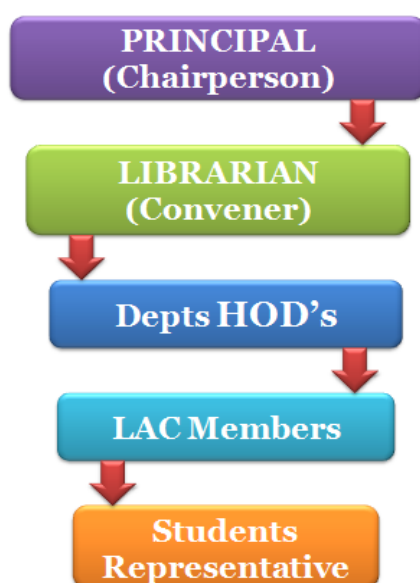
MISSION:

1. To strengthen the efforts of the librarian in planning library activities and policies.
2. To get the feedback from the departments and plan for improvement and enrichment of the library.
3. To act as a liaison between the library and the readers.

The advisory committee also reviews and assists in revising the allocation of collection development funds to best meet the needs of all disciplines. The committee meets regularly to advise the Library on a wide range of other collection development issues.

COMMITTEE MEMBERS :

The Library is advised by a Committee of experts in different disciplines. Faculty members of various disciplines are the members of the library committee with one senior member as a Convener. The Principal of the College is the Chairperson of the Committee. The Head of Library generally acts as the Member-Secretary of the Committee. The functions of the Committee are to assist and advise the Head of Library in the formulation of library policies, purchase of library materials, improvement of library and information services, and operational matters.



MEMBERSHIP (LAC)

Chairperson :

The Principal of the college, who is a real Head and Chairperson of LAC.

Convener :

The College Librarian is a Convener of LAC, who is the responsible person of organizing and reporting all the LAC activities.

Department HOD's :

Department HOD'S are third place in LAC, who is responsible for producing the new policies and estimates.

LAC Members :

Senior Faculty members and along with HOD's are coming under the category of LAC members. These members are advised and representing the pure academic activities such as Book purchasing, journals subscription and renewal, online services, Orientation program, Special Workshops and other library development activities.

Student Representatives :

Student representatives nominated by the Student Association such as Undergraduate, Postgraduate and Research Scholars by coursework. These members are the real hero of the LAC, Because these members are represented the all student's grievances such as working hours, resource availability, system requirement, reference and referral service during the LAC discussion hours.

Tenure and Frequency of Meetings :

- Members will serve a one-year term for continuity and sufficient time to create an impact.
- Meetings will be held two times a year, the first meeting held at the outset of the odd semester the second meeting held on beginning of the even semester.

2015-2016 (JULY)

LIBRARY ADVISORY COMMITTEE REPORT

The first Library Advisory Committee of the year was conducted by our Librarian on **08.07.2015** at 3.00 p.m. in our Library.

As per the direction of Chairman Sir, the college Governing Council, the

Following Library Advisory Committee, is constituted in the year 2015-16.

The fulfillment of last meeting resolution:

- As per the resolution of last meeting, we have conducted the “Mega Book Exhibition” dated on 27.01.2015 to 30.01.2015. Many publishing houses & Vendors were participating in this programme. They had displayed a variety of books which continued the wealth of knowledge and experience. Around 15,000 students were participating over the Vivekanandha Educational Institutions, and they bought various types of books subject, novels, competitive books and social leader books, story and rhyme books for kids etc..
- As per the resolution we have purchased some important books from the remaining budget through the book exhibition in order to students and faculty member’s proposal.
- As per the resolution we have issued additional one library card for UG Computer Science students in order to the fulfillment of respective department students suggestions.
- As per the resolution we got permission for book binding from our chairman sir, and then bounded the all damaged and torn books, back volumes of journals and magazines.

- As per the resolution we have conducted the stock verification process through faculty members and library staff members from 18/04/2015 to 30/04/2015. After the completion of physical verification, we have identified 24 books were missing, the missed books amount added into students common breakage.

TEA BREAK: 3.30 P.M

The following heads were discussed in the meeting:

- We have discussed about the 2015-16 academic year book purchase and also we have to set up a separate special committee for the purpose of to prepare the effective and feasible book proposal list. This committee assured the book list should be included, students and faculty members suggestions and also covered the latest BOS syllabus.
- The committee members discussed about one special user education programme for PG I year hostel students. The programme mainly concentrates to increase the reading habits among the student community.
- We have discussed about the competition like poetry writing, and drawing for “123rd Librarians Day Celebration” and its titles.
- We have discussed about the “ORIENTATION PROGRAMME” for first year UG & PG students of our college.
- We have conferred with the “Special User Education cum orientation programme” for research scholars.

The following resolutions have been passed

- Resolved to send the book proposal circular to acquire the new books for the current academic year budget.
- It is resolved to suggest the “Special User Education Program” for PG I-year Hostel students.

- It is resolved to celebrate the Librarian's Day on 12.08.2014 and also arrange one resource person in the field of Library Science for a guest lecture on the day of celebration, connection with this celebration; we have to conduct a special drawing and poetry competition.
- Resolved to suggest the orientation program for the first year UG & PG students on September onwards.
- It is resolved to organize the "Workshop on E – Resources and Orientation Programme for research scholars on October first week onwards.

THE FOLLOWING LAC MEMBERS WERE PRESENT IN THE MEETING :

- | | |
|---------------------------|--------------------------|
| ➤ DR.B.T.SURESHKUMER | PRINCIPAL |
| ➤ MR.P.BOOPATHI | Librarian |
| ➤ MRS.S.RAMADEVI | HOD (Mathematics) |
| ➤ DR.R.P.SURESH JAYAKUMAR | HOD (Chemistry) |
| ➤ DR.R.PRABAKARAN | HOD (Botany) |
| ➤ DR.A.MALARVIZHI | HOD (Microbiology) |
| ➤ DR.DHANALAKSHMI | HOD (Computer Science) |
| ➤ DR.K.RAMESH | PROFESSOR (Commerce) |
| ➤ DR.R.BATHRI DEVANATH | ASST.PROFESSOR (English) |

STUDENTS REPRESENTATIVE – 10 MEMBERS (UG, PG, & RESEARCH SCHOLARS) :

- K. DEEPIKA (III B.A ENG)
- M. SUGANYA (III B.A TAM)
- J. GOMATHI (III B.SC MAT)
- C. ILLAKIYA (III B.SC CHE)
- M. HARINI (III B.COM)
- P. EASWARI (II M.SC C.S)
- P. JEEVITHA (II M.SC M.B)
- G. JOTHI (II M.SC B.T)
- P. KUMUTHA M.PHIL (CHE)
- S. KRISNAVENI M.PHIL (CS)

2015-2016 (January)

LIBRARY ADVISORY COMMITTEE REPORT

The Second Library Advisory Committee of the year was conducted by our Librarian on **11.01.2016** at 3.00 p.m. in our Library.

As per the direction of Chairman Sir, the college Governing Council, the

Following Library Advisory Committee, is constituted in the year 2015-16.

The fulfillment of last meeting resolution:

- As per the last resolution of the previous meeting, We have purchased more than 2,256 books worth of ₹5,39,620 in various places such as Viruthunagar, Coimbatore and Chennai. The 80% of the budget amount utilized based on the book proposal list given by the department Hod's and the student's suggestion.

- This year exclusively focused on student's suggestion like unavailable books in the library, books available, but shortage of copies, important reference books, competitive exam books and motivational books are purchased as per the fulfillment of students' suggestion.
- As per the resolution, we have conducted the User Education programme for PG Hostler students on 21/07/2015. Mainly focused on this programme to increase the library utilization and to motivate the reading habit among the hostel students' community.
- As per our resolution and also we have been regularly celebrating the librarian's day in every year. Current year also we have celebrated the Librarian's day on 12.08.2015. Connecting with this celebration we have conducted the drawing and poetry writing competition for all the students on 11.08.2015. The Winners list finalized by the judges on that day. The chief guest Mr.Stephen, Head of the Department, Library and Information Science, Vellar College for Women, Erode, delivered his keynote and also issued "Best User" award while distributing the prizes for competition winners.
- We have conducted the User Education Programme for all UG and PG first year students on 07/09/2015 to 08/09/2015 two days at VICAS Subbulaxmi Seminar Hall. The Orientation programme primarily concerned with ways of introducing the first year students to the general rules and regulations of the library, services offered by the library, layout
- We have organized one day workshop programme "E – Resources and Scholarly Information Retrieval Training programme for Research Scholars" for the fulfillment of the last resolution of previous meeting. The goal of this programme is to empower participants to help accelerate the library utilization and e – resources of the scholarly communication system.

TEA BREAK: 3.30 P.M

The following heads were discussed in the meeting:

- We have discussed about the book purchase for the remaining amount of 2015 – 2016 budget approval and also renewal the pervious year subscribed journals with some new journal subscription.
- To renew the DELNET online database for the year of 2016.
- To get Universal IP for Institutional Repository.
- To request to the Chairman Sir, for buying barcode scanners for minimizing the circulation process.
- To request to the Chairman Sir, to buying the barcode ribbon and barcode label.
- To request to the Chairman Sir, to get special budget approval for research departments such as Computer science, English department.
- Discussed about Book fair.
- We have discussed about annual stock verification, may we have conduct the stock verification on April last week or first week of May.

The following resolutions have been passed

- Resolved to purchase the some important books for the remaining budget amount at the book shops and book fair.
- It is resolved to suggest the subscribing some new journals along with renewal of previous year subscription journals.
- It is resolved to request the chairman sir, to get the permission for universal IP for Institutional Repository. If we implement the universal IP, Students and staff members can access the e - resources anywhere in the world. It is very useful and save the time of the user.
- It is resolved to request the chairman sir, to purchase the eight barcode scanners for six libraries. It has overcome the circulation issues and reduce the time of the user.

- It is resolved to request the chairman sir, to get special budget approval for computer science and English department. These departments are to become a research department within a span of weeks. So we have to purchase some important research and reference books for concern department, in this regard, we have to request `3 lacs for both departments.
- It is resolved to organize the “Book Fair” on March second week onwards.

The following LAC members were present in the meeting

- | | |
|---------------------------|--------------------------|
| ➤ Dr.B.T.SURESHKUMER | Principal |
| ➤ Mr.P.BOOPATHI | Librarian |
| ➤ Mrs.S.RAMADEVI | HOD (Mathematics) |
| ➤ Dr.R.P.SURESH JAYAKUMAR | HOD (Chemistry) |
| ➤ Dr.R.PRABAKARAN | HOD (Botany) |
| ➤ Dr.A.MALARVIZHI | HOD (Microbiology) |
| ➤ Dr.DHANALAKSHMI | HOD (Computer Science) |
| ➤ Dr.K.RAMESH | Professor (Commerce) |
| ➤ Dr.R.BATHRIDEVANATH | Asst.Professor (English) |

Student Representatives – 15 Members (UG, PG & Research Scholars)

- | | |
|--------------|-----------------|
| ❖ S.DHARANI | III-BA(ENG) |
| ❖ M.KAMALI | III-B.Sc (MAT) |
| ❖ P.JANAKI | III-B.COM |
| ❖ A.GOMATHI | III-B.Sc (CHE) |
| ❖ G.DIVYA | III-B.SC (CS) |
| ❖ V.MEENA | III- B.SC (BOT) |
| ❖ R.SASIKALA | M.Phil (COM) |

❖ P.INDHUMATHI	II-M.COM
❖ Y.INDHU	II-MA (ENG)
❖ G.MAGESHWARI	II- MA (TAM)
❖ R.PRIYA	II-M.Sc (MB)
❖ K.RAJESHWARI	M.Phil (CHE)
❖ G.KEERTHIKA	M.Phil (CS)
❖ G.JOTHI	M.Phil (BT)
❖ M.PRIYANKA	M.Phil (ENG)

ACQUISITION

COLLECTION DEVELOPMENT POLICY

PURPOSE OF POLICY

The following policy is intended to provide a framework for the development of a quality Library collection that meets the information needs of a dynamic community. The policy will ensure that the quality of the collection is maintained through consistency in selection and de-selection processes and a process of continuous evaluation.

The collection development policy is to prevent the library from being driven by individual enthusiasms and from purchasing a random set of resources, which may not support the mission of the library. Besides, electronic resources are becoming increasingly important to libraries of all types and sizes, and are consuming an ever-increasing share of library budgets. Therefore, selection decisions concerning electronic information resources should also be made within an explicit collection development policy.

APPLICATION OF POLICY

This policy applies to all HOD's, faculty members, student representatives of college decision-making or advisory bodies.

MAIN OBJECTIVES OF COLLECTION DEVELOPMENT POLICY

The aim of the Collection Development Policy is to provide a framework for the maintenance and development of the Library's collections, to indicate priorities, to establish selection criteria across the range of different subjects, languages and media and to create a consistent and coherent basis for the future development of the collections.

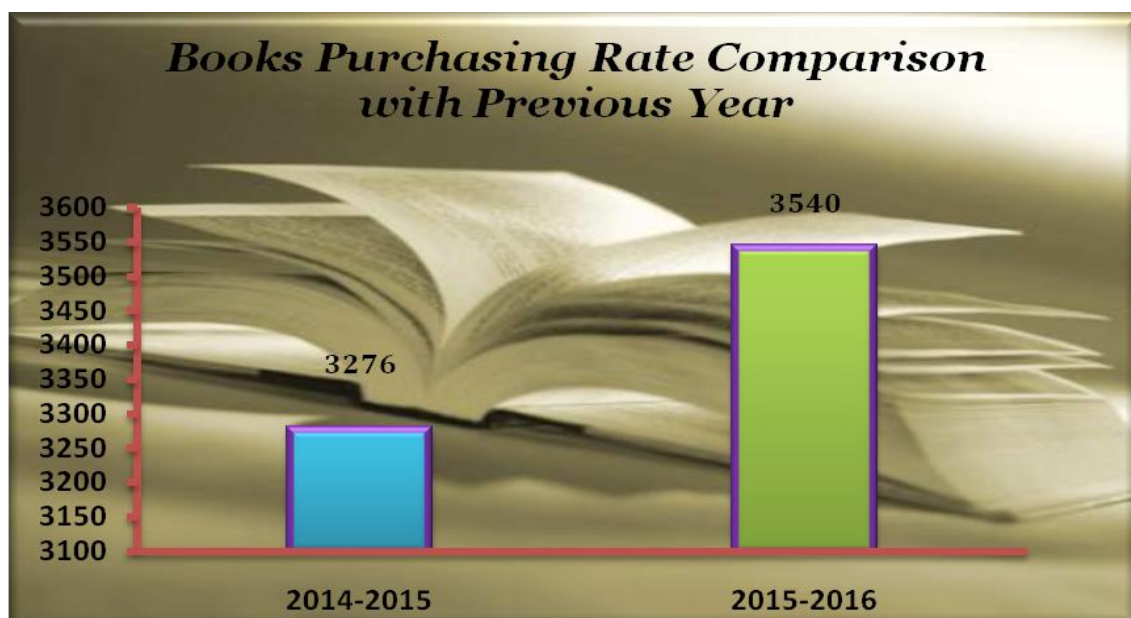
SELECTION CRITERIA

Library Collection Development Guidelines are used in the selection of resources. The following criteria are considered when purchasing Library resources:

- To evaluate the existing resources and the number of copies available in our library.
- To identify the level of insufficient copies compares to the students' strength.
- To ensure that adequate copies of reference books for each department.
- To prepare required book list in order to BOS syllabus.
- Perfect planning about the approved budget.

ACQUISITION (BOOKS) 2015-2016

VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS) VICAS LIBRARY TOTAL BOOKS AS ON DATE (24.3.2016)					
S.NO	DEPARTMENT	EXISTING BOOKS	2015-2016 PURCHASE BOOKS	TOTAL BOOKS	TOTAL TITLES
1	TAMIL	10456	716	11172	9059
2	ENGLISH	6357	702	7059	4631
3	MATHEMATICS	3356	185	3541	1084
4	PHYSICS	2978	130	3108	990
5	CHEMISTRY	2195	83	2278	678
6	BOTANY	853	79	932	382
7	ZOOLOGY	488	92	580	380
8	BIOTECHNOLOGY	2203	61	2264	748
9	MICROBIOLOGY	1671	48	1719	747
10	BIOINFORMATICS	200	-	200	134
11	BIOCHEMISTRY	949	26	975	415
12	NUTRITION	421	-	421	303
13	TEXTILE	309	-	309	269
14	COMMERCE	6520	407	6927	1930
15	COMPUTER SCIENCE/MCA	9321	678	9999	2281
16	MBA	4183	175	4358	1437
17	HINDI	807	11	818	44
18	MALAYALAM	768	51	819	152
19	XEROX COPIES	213	-	213	93
20	BOOK BANK	1056	-	1056	915
21	GK(IAS-265,S-152,OB-192, GK497)	1087	19	1106	601
22	HISTORY	-	28	28	26
23	POLITICAL SCIENCE	-	49	49	35
	TOTAL BOOKS	56391	3540	59931	27334



ONLINE DATABASES:

S.NO	ONLINE DATABASE		E-JOURNALS	E-BOOKS
1	DELNET		37847	1613
2	N-LIST		6000	93809
4	SAGE		10	-

Reference Section :

The Reference section is to assist the clientele to use the resources of the library in an effective manner leading to their optimum utilization. Reference service is the most intensive kind of personal service which attempts to bring together the user and information in a personal way. VICAS Library has “reference books” include materials such as dictionaries, encyclopedias, which common reference books, and are therefore not lent out.

Such reference sections may be referred to as “reading tables”. The information found in reference books are organized for quick and easy use, arranged in an alphabetical and chronological arrangements. We have **358** new updated and latest edition books are purchased for the reference section.

PERIODICAL SUBSCRIPTION

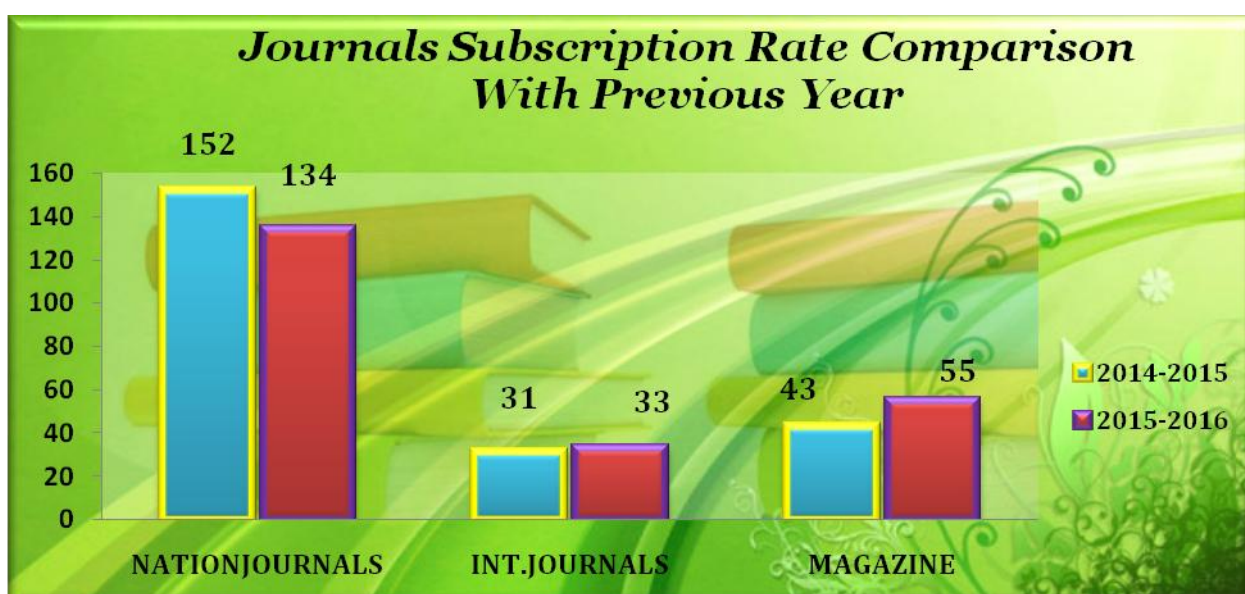
Periodical Section :

Periodical section is to provide inspiration, recreation and current information to the readers. Due to the vast knowledge explosion, periodical literature has a very important place these days in all fields, whether it is Science, Arts, or Humanities because readers more often get current information from periodical literature rather than books. More than **50** percent of the readers of this library visit only this section due to the special facility provided to non members.

Here, readers have access to a wide range of magazines, newspapers and topics of relevant interest. For research purposes, several periodicals are being indexed and some important periodicals are getting bounded annually. About more than Ten years back bound volume is available. The Current issue of the magazines are being displayed on the reading table to make their maximum use by a large number of readers, Bound periodicals and back issues are arranged alphabetically by title. Periodicals do not circulate because they are very costly and single copies only available. We have subscribed the **222** journals both national and international with leading magazines also subscribed in our VICAS Library.

2015-2016 Academic Year Journals List

National Journals -**134**, International Journals – **33**, Magazines – **55** **Total = 222**



PERIODICALS LIST

We have subscribed **222** current periodicals and almost a majority of Journals are Peer reviewed and having a high impact factor number.

INTER NATIONAL JOURNALS:-

- International Journal of Pure& Applied Chemistry
- International Journal of Management and Human Resources
- International Journal of Finance Markets
- The Global Journal of Finance and Economics
- International Journal of Accounting and Finance
- International Journal of Data Mining and Emerging Technologies
- International Journal of Computer Engineering
- International Journal of Marketing and Finance
- International Journal of Business Policy and Economics
- International Journal of Marketing and Trade Policy
- International Journal of Advances in Software Engineering
- International Journal of Bioinformatics and Soft Computing (Ijbosc)
- International Journal of Computational Intelligence and Healthcare Informatics (Cihci)
- International Journal of Fundamental and Numerical Mathematical Sciences
- International Review of Pure and Applied Mathematics
- International Journal of Physics
- International Journal of Mind, Brain & Cognition
- International Journal of Translation
- Int.Jnl.of Cross Culture Management
- Int.Jnl.of Rural Management
- International Journal of Communication
- International Journal of Computational Linguistics
- International Journal of Industrial Biotechnology
- Rock Pebbles
-

NATIONAL JOURNAL:-

- Journal of Chemical Sciences
- Indian Journal of Chemistry Section - A
- Indian Journal of Chemistry Section - B
- Indian Journal of Chemical Technology
- Indian Journal of Biochemistry & Biophysics
- Indian Journal of Natural Products and Resources
- ISST Journal of Applied Chemistry
- Journal of Chemistry and Chemical Sciences
- The Journal of Crystallization Physics and Chemistry
- Journal of Intellectual Property Rights
- The Journal of Accounting & Finance
- Indian Journal of Marketing
- Indian Journal of Finance
- Prabandhan : Indian Journal of Management
- Arthshastra : Indian Journal of Economics & Research
- Smart Journal of Business Management
- Journal of Banking, Information Technology and Management
- South Asian Journal of Socio- Political Studies
- Advances in Indian Retail Market
- Indian Journal of Business Administration & Management
- Indian Journal of Consumer Policy
- Indian Journal of Entrepreneurship Development
- Indian Journal of Marketing Research & Marketing Technology
- Indian Journal of Retail Management
- Indian Journal of Traditional Knowledge
- Gitam Journal of Management
- VIKALPA
- IIMS Journal of Management Science
- Asian Journal of Research in Banking and Finance
- Journal of Commerce and Management Thought
- Indian Journal of Financial Services Management

- Indian Journal of Knowledge Management in Tourism and Hospitality
- Indian Journal Human Resource Development and Management
- Global Journal of Retail Management
- Journal of Human Resource Development and Management
- Bank Management
- Knowledge Management
- Brand Management
- Jindal Journal of Business Research
- Indian Journal of Marketing
- Journal on Computer Science
- Indian Journal of Information Sciences and Services
- Indian Journal of Science & Technology
- Indian Journal of Networking & Modern Technique
- Indian Journal of Cybermetics & Hybrid Computing
- Indian Journal of Embedded and Microprocessor
- Indian Journal of Modern Grid Computing
- Indian Journal of Neural Networks and Techniques
- Indian Journal of Wireless and Mobile Communications
- Journal of Asian Business Management
- Journal of Financial Management
- Indian Journal of Computer Science in Higher Education
- Indian Review of Data Mining & Warehouse
- Indian Journal of Optimization Techniques
- Journal of Wireless Communication and Simulation
- Journal of Cloud Computing
- Indian Journal of Applied Linguistics
- Language Forum
- Creative Forum
- Literary Miscellany
- Journal of Advanced Linguistic Studies
- Literaria
- Indian Literature
- Dialogue: A Journal of Devoted to Literary Appreciation

- University News
- Annals of Library & Information Studies
- CUCOLIS
- Annals of Library & Information Studies
- ISST Journal of Advances in Librarianship
- SALIS Journal of Information Management and Technology
- Current Sciences
- Resonance - Journal of Science Education
- Journal of Biosciences
- Journal of Genetics
- Medical & Aromatic Plants Abstracts
- Indian Journal of Biotechnology
- Indian Journal of Human Genetics
- Journal of Postgraduate Medicine
- Indian Journal of Medical Microbiology
- Indian Journal of Microbiology
- Journal of Ecobiology
- Journal of Ecotoxicology & Environmental Monitoring
- Pestology
- The Scitech Journal
- Down to Earth
- Bio Science Research Bulletin
- LS: International Journal of Life Sciences
- Advances in Life Sciences
- Indian Journal of Entomology
- Ecology Environment and Conservation
- Asian Journal of Microbiology, Biotechnoogy & Environmental Science
- Journal of Environmental Biology
- Indian Journal of Applied Biotechnology and Biochemistry
- The Uttar Pradesh Zoological Society
- Proceedings (Mathematical Sciences)
- Sadhana (Engineering Sciences)
- ISST Journal of Mathematics & Computing System

- Journal of Computer and Mathematical Sciences
- Bulletin of Culcutta Mathematical Society
- Indian Journal of Algebra
- Indian Journal of Difference Equations
- Indian Journal of Statistics and Analysis
- Indian Journal of Theoretical and Applied Mathematical Sciences
- Pacific-Asian Journal of Mathematics
- The Journal of Management Outlook
- The Indian Journal of Management
- The Indian Journal of Research
- Asian Journal of Management Cases
- Global Business Review
- Journal of Emerging Market Finance
- Journal of Entrepreneurship
- Journal of Human Values
- IIM Kozhikode Society & Management Review
- Management and Labour Studies
- Review of Market Integration
- Bulletin of The Allahabad Mathematical Society
- Indian Journal of Mathematical Society
- Siddhant – A Journal of Decision Making
- Sumedha Journal of Management
- LBS Journal of Management & Research
- Training & Development Journal
- JIMS8M: The Journal of Indian Management & Strategy
- Bulletin of Material Science
- Journal of Astrophysics and Astronomy
- Journal of Earth System Science
- Pramana - Journal of Physics
- Indian Journal of Pure & Applied Physics
- Indian Journal of Radio & Space Physics
- Research Journal of English Language and Literature

- Isst Journal of Applied Physics
- Journal of Pure Applied and Industrial Physics
- Wide Spectrum
- Oriental Journal of Physics

MAGAZINE:

- Harvard Business Review
- Banking Finance
- Business Today
- Linux for you
- Tamil Computer
- Digit Magazine
- Electronics Bazaar
- Physics for you
- Chemistry Today
- Puthiya Thalaimurai
- Puthiya Thalaimurai Kalvi
- Woman's Era
- Employment News
- Mathematics Today
- Biology Today
- Bionature
- Noolagam Pesukirathu
- India Today (Tamil)
- Tell me why
- Wisdom
- Yoga
- General Knowledge today
- Isha Kaattupoo
- Thannambikkai
- Pavaiyar Malar
- Lemuria Publications

- Senthamil Idal
- Vaikarai
- Tamilarasu(English)
- Tamilarasu(Tamil)
- Sri Ramakrishna Vijayam
- The Vedantha Kesari
- Bhagavath Tharisanam
- Theli Tamil
- Sri Kaalimurasu
- Amudha Surabi
- Uyirmai
- Kalachuvadu
- Grishobha
- Champak
- Time
- Arivuk kathir

MALAYALAM MAGAZINES:

- Maathrubhumi Week
- Vanitha
- Grihalakshmi
- Arogyamasika
- Manorama
- Mangalam
- Kanyaka

The Majority of students and research scholars are used international journals and national level bulletins. Some research scholars and staff members likely international journals. All types of users are frequently used for research articles, current information, workshop materials and class notes are through online packages.

VICAS Library subscribed regularly the following valuable daily newspapers.




- ❖ தினமலர்
- ❖ தினத்தந்தி
- ❖ தினகரன்
- ❖ காலக்கதிர்
- ❖ தினமணி
- ❖ மதுரைமணி
- ❖ மாலமலர்
- ❖ தி இந்து
- ❖ Times of India
- ❖ The Hindu
- ❖ Indian Express
- ❖ Deccan Chronicle

DIGITAL LIBRARY



A modern digital library network with high speed internet access is also housed in the premises. Reprographic facilities with printer & CD writer are provided for Students. The prime objective of this Digital Library to act as a subject gateway providing access to the information resources of various libraries and information services both internal and external, all in one place, enabling users to search, browse and download any required data needed quickly and easily. Digital library collections are not limited to, document surrogates: they extend to digital artifacts that cannot be represented or distributed in printed formats.

A digital library is a collection of documents in organized electronic form, available on the Internet or on CD-ROM (compact-disk read-only memory) disks. Depending on the specific library, a user may be able to access magazine articles, E-Books, and E-Journals. Our VICAS Library offered three mega online databases like DELNET, N-List, and also subscribed SAGE online journals. These databases provide listed below of e-books and e-journals for research purpose.

S.NO	NAME OF THE DATABASE	E-JOURNALS	E-BOOKS
1	DELNET		37847
2	N-LIST		6000
4	SAGE		10
			-

At present VICAS library having 22 PCs for main library and 21 PCs in commerce library are regularly used by 112-130 students per day averagely.

Media Library:

S.NO	Type of Media File	No of CD's
1	BOOK CD	1504
2	MAGAZINE CD	506
3	RESEARCH CD	414
Total No. of CD's		2424

DSPACE

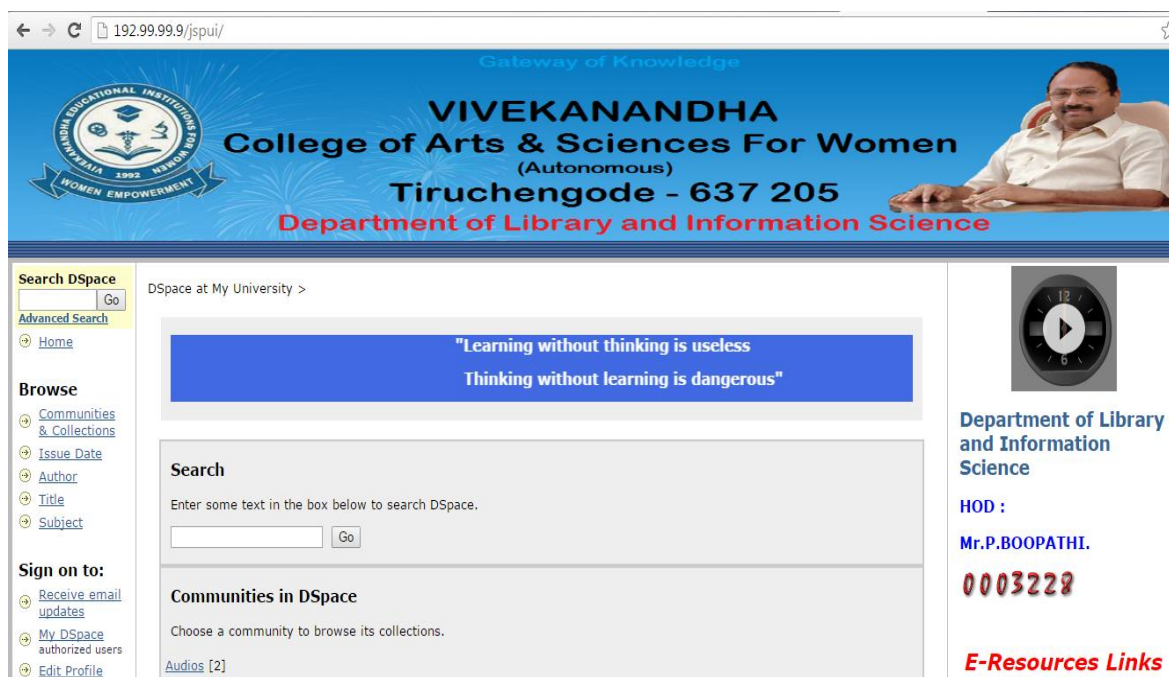
Institutional Repository : <http://110.172.152.40/jspui>

Institutional Repositories (IRs) are a development in managing digital objects for effective utilization. The majority of research scholars does provide free access to their research output to their colleague's .IRs provide scholars with a common platform so that everyone in the institution can contribute scholarly material to promote cross-campus interdisciplinary research. An institutional repository is an online archive for collecting, preserving, and disseminating digital copies.

In the history of Periyar University affiliated self finance colleges, we are the first institution to launch Institutional Repository (Dspace Open Source Software) facility. With the help of DSpace -Open source Digital Library software to access the e resource such as E-question bank, E-journals, E-books, Newspaper Cutting, E-Dissertation & theses.

VICAS Library uses the DSpace software for managing digital contents. It offers the following features:-

- DSpace is a platform that allows we can capture items in any format – in text, video, audio, and data. It is distributed over the web. It indexes our work, so users can search and retrieve our digital resources.
- It preserves our digital work over the long term.
- DSpace provides a way to manage our research materials and publications in a professionally maintained repository to give them greater visibility and accessibility over time.
- DSpace is typically used as an institutional repository.
- Facilitate the capture and ingest of materials, including metadata about the materials
- Facilitate easy access to the materials, both by listing and searching
- Facilitate the long term preservation of the materials.
- As on date 3228 users are viewing our repository.



The picture is the home page of Institutional Repository launched by VICAS Library

LIBRARY MEMBERSHIP & CIRCULATION

DETAILS

Membership:

VICAS Library has more than **9,517** memberships include our parental institution, students and staff members. Current Academic year newly added membership details given below the table.

2015-2016 Membership Details		
S.NO	User Details	No.of.Users
1	Students	3170
2	Teaching Staff	41
3	Non Teaching Staff	25
Total No of Users		3,236

CIRCULATION :

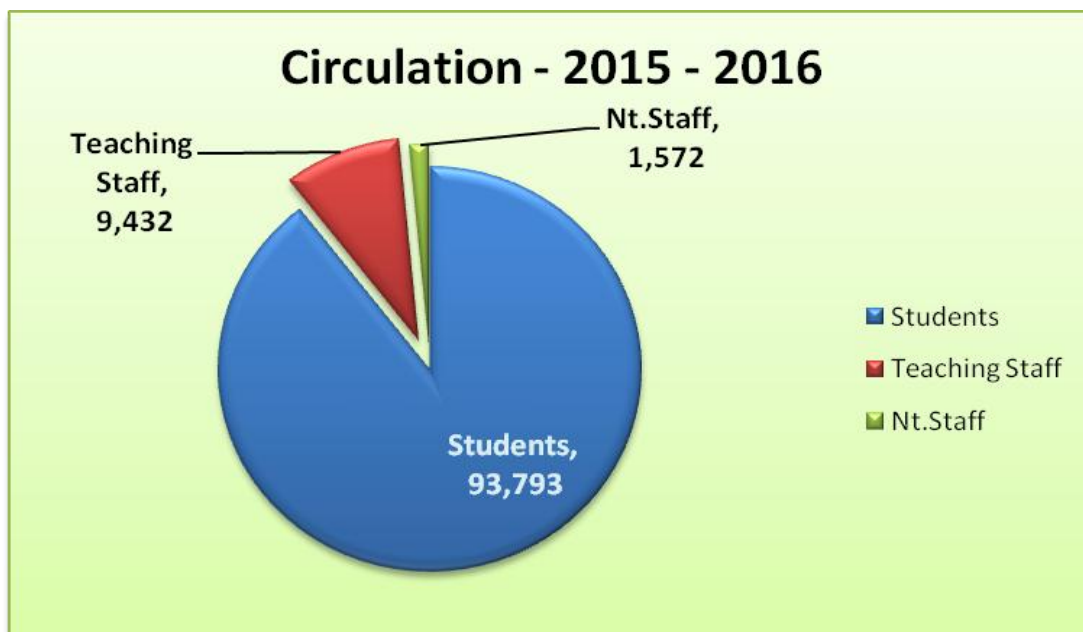
This section represents the hub of library activities where lending out of books to readers is facilitated. Of all the library activities, the circulation of books for home use is a major public service provided by the library. Nearly all the members of the library visit this section for getting books on loan for home use at one or the other time.

In the circulation Section various functions are undertaken viz. Registration of new members, lending of books, reminders for overdue books, reservation of books, renewal of membership cards, records and files, statistics and inter library loans, etc. Since July 2011 most of these functions are done on computers in addition the same being done manually.

Since 2011 all the circulation section functions have been computerized to give faster service to our members. Six computers have been installed exclusively for the members to search books by title author, keywords and subject through OPAC (On-Line Public Access Catalogue)

Average per day more than **1,350** students and staff members visited in our six libraries and also nearly **639** books are circulated per day.

2015-2016 Circulation Details				
S.NO	User Details	No.of.Users Per Annum	Average Per day Circulation	Circulation %
1	Students	93,793	572	89%
2	Teaching Staff	9,432	57	9%
3	Non Teaching Staff	1,572	10	2%
Total No of Circulation		1,04,797	639	100%



The Chart Represents User wise Circulation for 2015 – 16 Academic year :

Students is first place in terms of utilization, more than 93,793 students borrow books from the library. Per day students utilization is 572 and they are 89% of the total usage. The second place is that of Teaching Staff members, almost 9432 staff members borrow the books a whole academic year; it is 9% of utilization compared to other users. 57 Staff members are borrowed average per day. The Non Teaching Staff members are holding the third place in the chart. 1572 Non Teaching staff members borrow the books per annum, 10 members are borrowed average per day. They are 2% of the tot

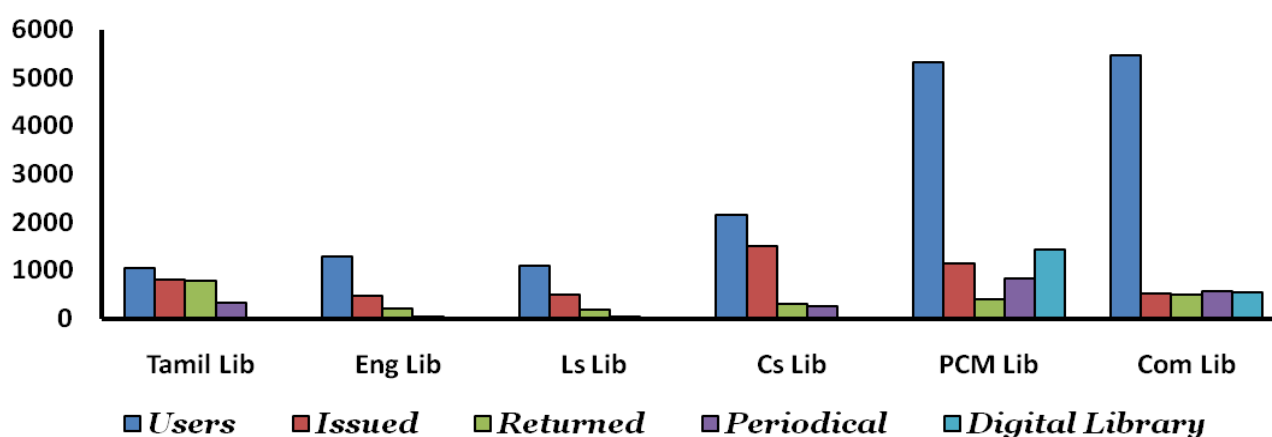
al in use. The Utility ratio is higher than last year.

Utilization Report



Vivekanandha **College of Arts and Sciences for Women** (Autonomous)

Utilization Report Month of June- 2015



Average User per Day: 1172/14

Above chart represents Utilization rate the month of June 2015. This month majority of the days fell in exam holidays, so this month's utility is to be low level. Otherwise library staff members have completed the annual stock verification.

NEW ARRIVALS FOR THE MONTH OF JUNE- 2015

BOOK	JOURNAL	MAGAZINES
-	35	42

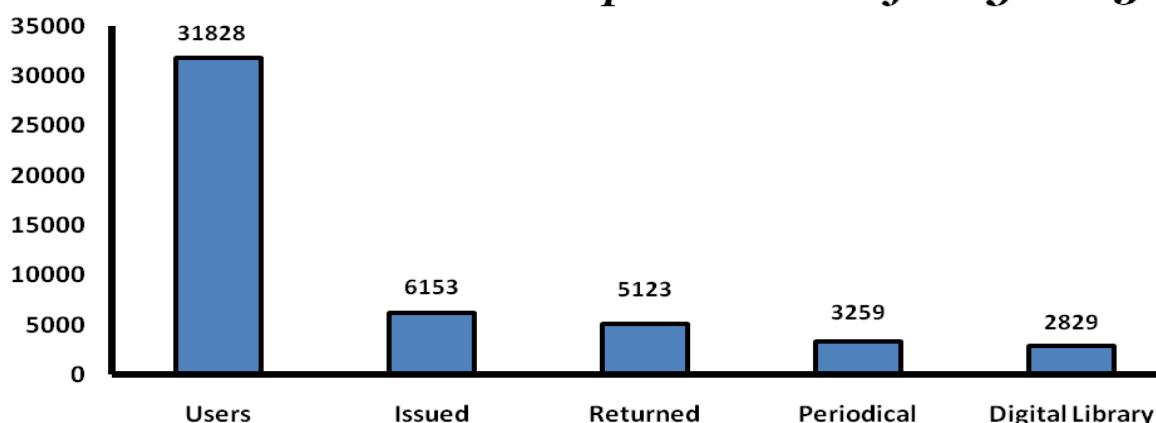


Vivekanandha

College of Arts and Sciences for Women

(Autonomous)

Utilization Report Month of July- 2015



Average User per Day : 3183/10

Above chart represents Utilization rate the month of July 2015. This month's report will tell about the maximum range of utilization. This month has Ten days holidays.

NEW ARRIVALS FOR THE MONTH OF JUNE-2015

<i>BOOK</i>	<i>JOURNAL</i>	<i>MAGAZINES</i>
<i>253</i>	<i>35</i>	<i>42</i>

EVENTS:

VICAS FIRST YEAR PG STUDENT'S ORIENTATION PROGRAMME (TAMIL VALLIYAMAI SEMINAR HALL) ON 21st July 2015 at 5.00 to 6.00 p.m.
In this program more than 300 PG hostel students is participated.

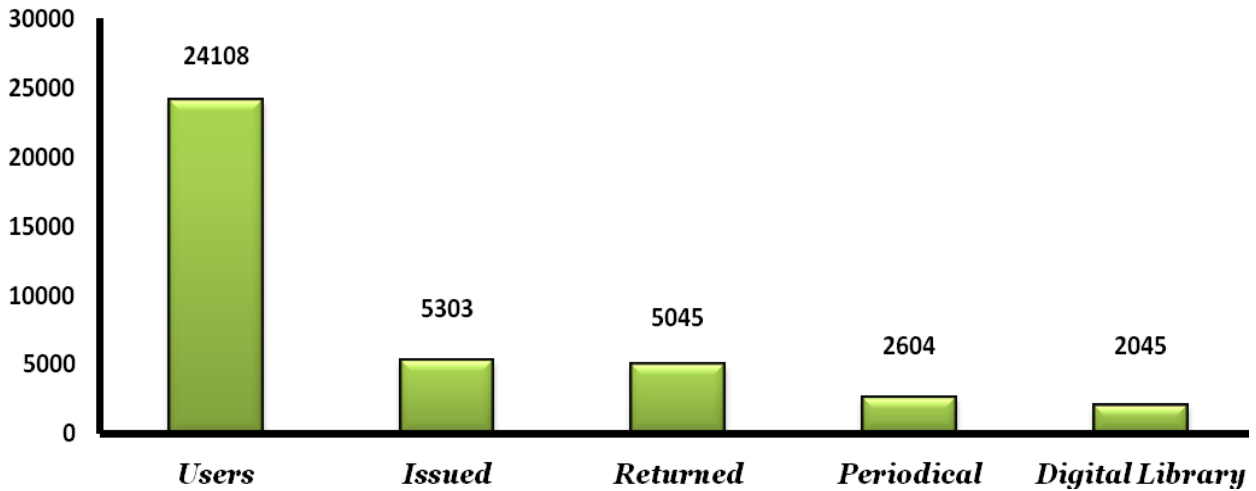


Vivekanandha

College of Arts and Sciences for Women

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Utilization Report Month of August- 2015



Average User per Day: 430.5/13

Above chart represents Utilization rate the month of August 2015. This month's report will tell about the maximum range of utilization. This month has Thirteen days holidays.

Events:

Drawing & Poetry Competition Held On 10/08/2015 at Commerce Library, its connecting with Librarian's Day Celebrated on 12th August, 2015 in VICAS Valliyammai Seminar Hall. On that day we have issued best user award and prizes for winners.

New Arrivals for August Month:

BOOKS	JOURNALS	MAGAZINES
--	37	43

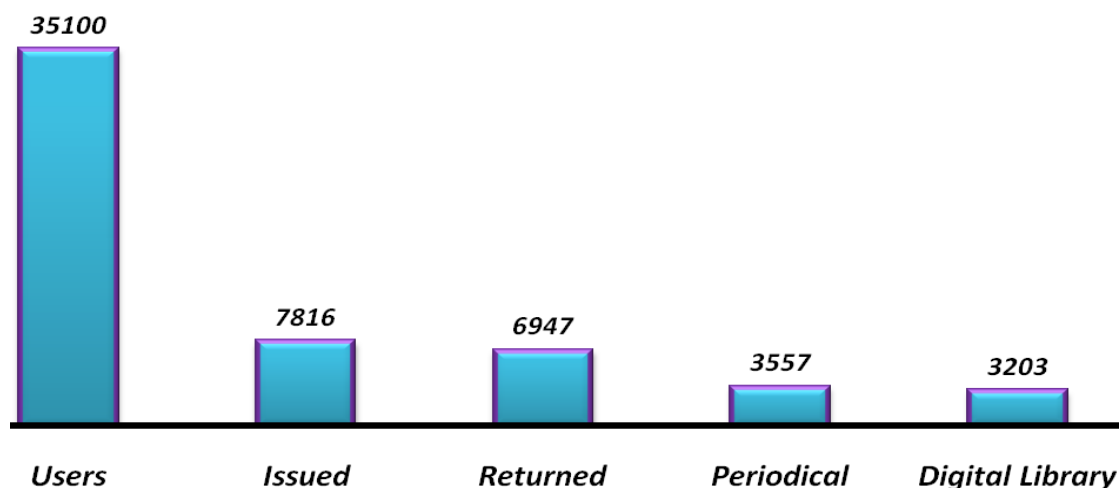


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Utilization Report Month of September - 2015



Average User per Day: 1595/22.

Above chart represents the utilization rate the month of September 2015. The Impact of model exam the utilization ratio highly increased in this month.

New Arrivals for September Month:

BOOKS	JOURNALS	MAGAZINES
448	39	47

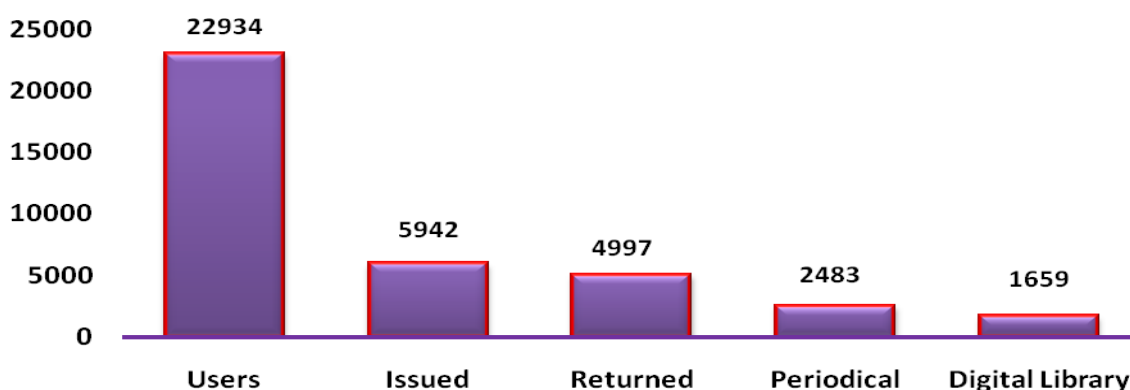
EVENTS:

- ❖ Our Library was conducted the Orientation program for first year UG students in 7th & 8th September at VICAS Commerce seminar hall.



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Utilization Report Month of October - 2015



❖ **Average User per Day : 1207/19.**

Above chart represents utilization report for month of October. This month level of utilization rate reduced, because of a Pooja and Monthly holiday comes and also Model exam study holidays were started from this month.

NEW ARRIVALS FOR OCTOBER MONTH :

BOOKS	JOURNALS	MAGAZINES
165	41	44

❖ **EVENTS:**

VICAS library has organized the “***USER EDUCATION PROGRAM & E – RESOURCE TRAINING PROGRAM***” for (VICAS & VCW) M.Phil Scholars on 17/10/2015 in VICAS Valliyammai Seminar Hall.

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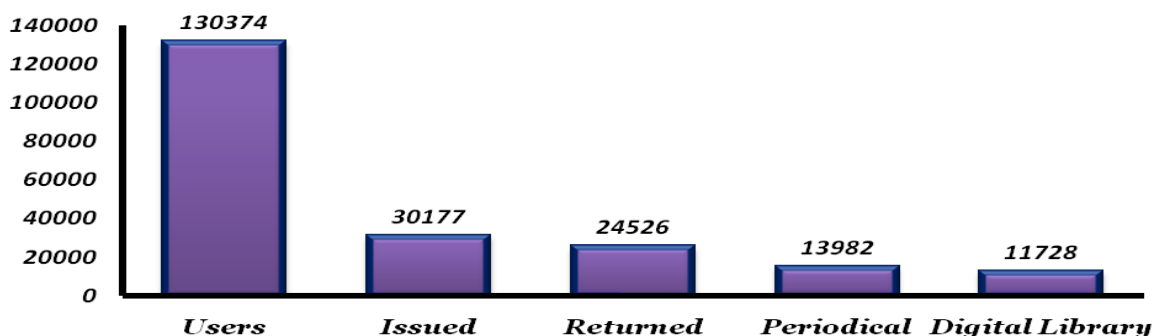
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VICAS Library Utilization Report for Odd Semester

2015 – 2016



<i>BOOKS</i>	<i>JOURNALS</i>	<i>MAGAZINES</i>
866	187	218

Events:

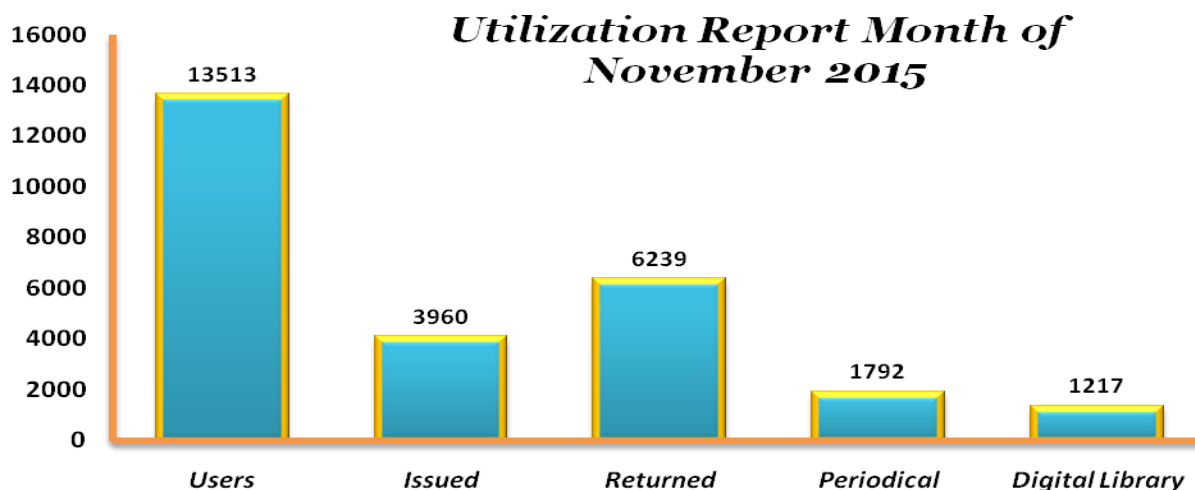
- Otherwise Library Staff Members Are Completed the Annual Stock Verification.
- VICAS First Year PG Student's Orientation Programme (Tamil Valliyamai Seminar Hall) on 21st July 2015 at 5.00 to 6.00 p.m. In this Program More than 300 PG Hostel Students Is Participated.
- Drawing & Poetry Competition Held On 10/08/2015 At Commerce Library, Its Connecting With Librarian's Day Celebrated On 12th August, 2015 In VICAS Valliyammai Seminar Hall. On that day we have issued best user award and prizes for winners.
- Our Library Was Conducted The Orientation Program For First Year UG Students In 7th & 8th September At Vicas Commerce Seminar Hall.
- VICAS Library has Organized The "User Education Program & E – Resource Training Program" For (VICAS & VCW) M.Phil Scholars On 17/10/2015 at VICAS Valliyammai Seminar Hall.



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Average User per Day: 614.2/22

Above chart represents the utilization rate the month of November 2015. This month majority of the days felt in semester exam study holidays so utilization ratio is to be normal.

NEW ARRIVALS FOR NOVEMBER MONTH:

BOOKS	JOURNALS	MAGAZINES
	43	46

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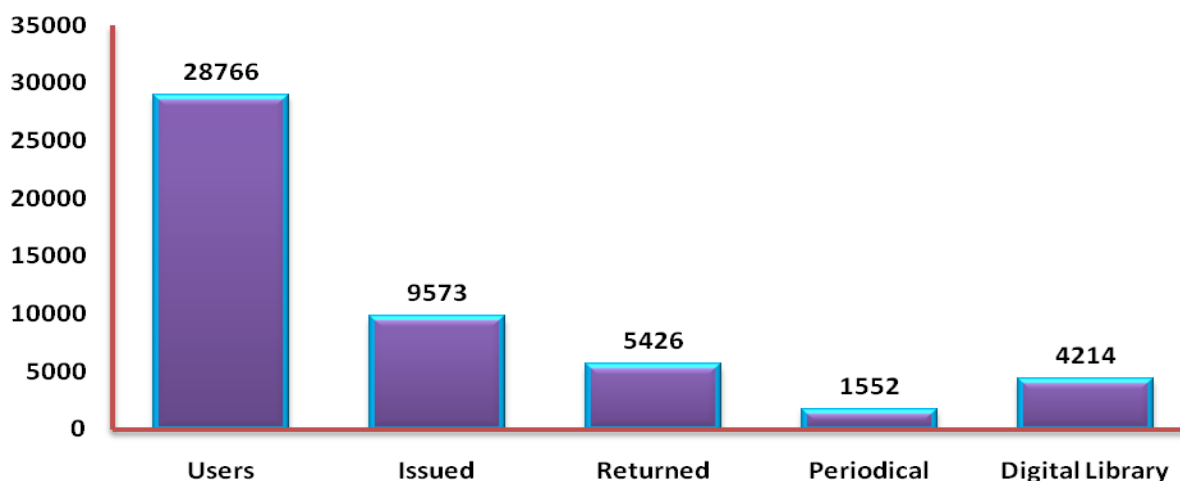


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Utilization Report Month of December-2015



Average User per Day: 1307.5/22

Above chart represents the utilization rate the month of December 2015. This month the majority of the days felt in semester holidays and Xmas holidays so utilization ratio is to be normal.

New Arrivals for December Month:

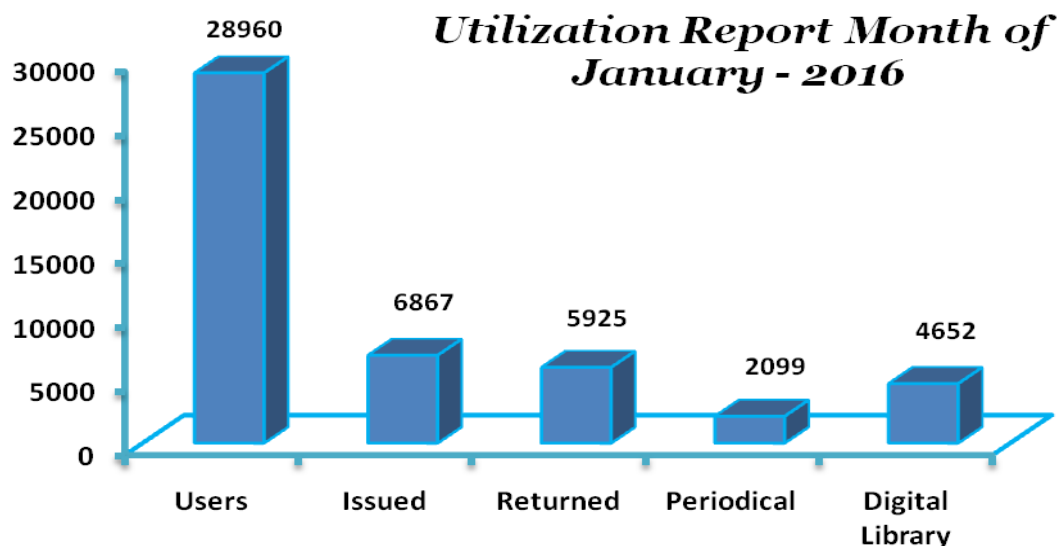
BOOKS	JOURNALS	MAGAZINES
1254	46	44



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Average User per Day: 1379/21

Above chart represents the utilization rate the month of January 2016. This month the majority of the days fell in the New Year and Pongal Holidays so utilization ratio is to be Normal.

New Arrivals for January Month:

BOOKS	JOURNALS	MAGAZINES
1254	46	44

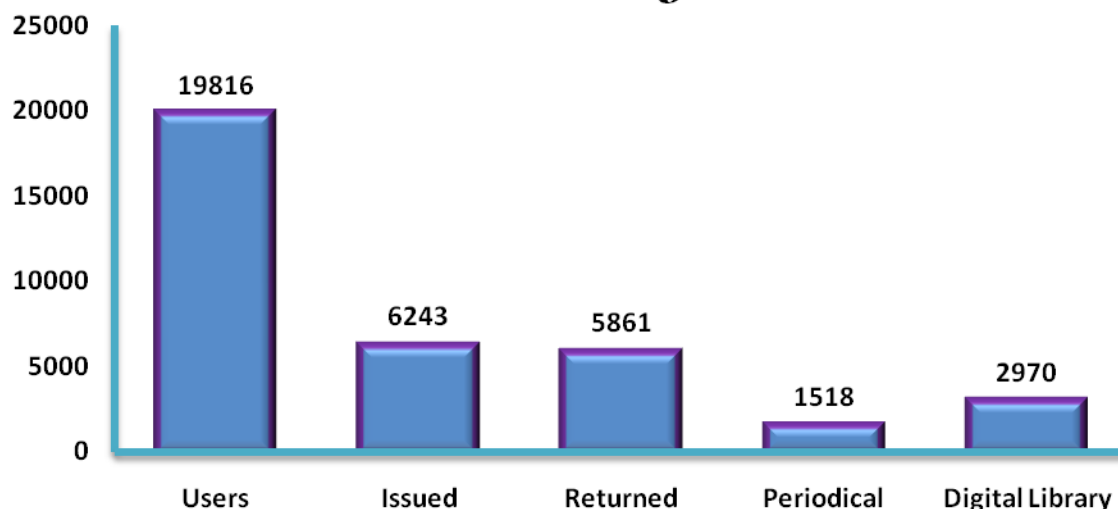


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Utilization Report Month of February - 2016



Average User per Day: 1379/21

Above chart represents the utilization rate the month of February 2016. This month the majority of the days felt in the Annual Day & Monthly Holidays so utilization ratio is to be Normal.

New Arrivals for February Month:

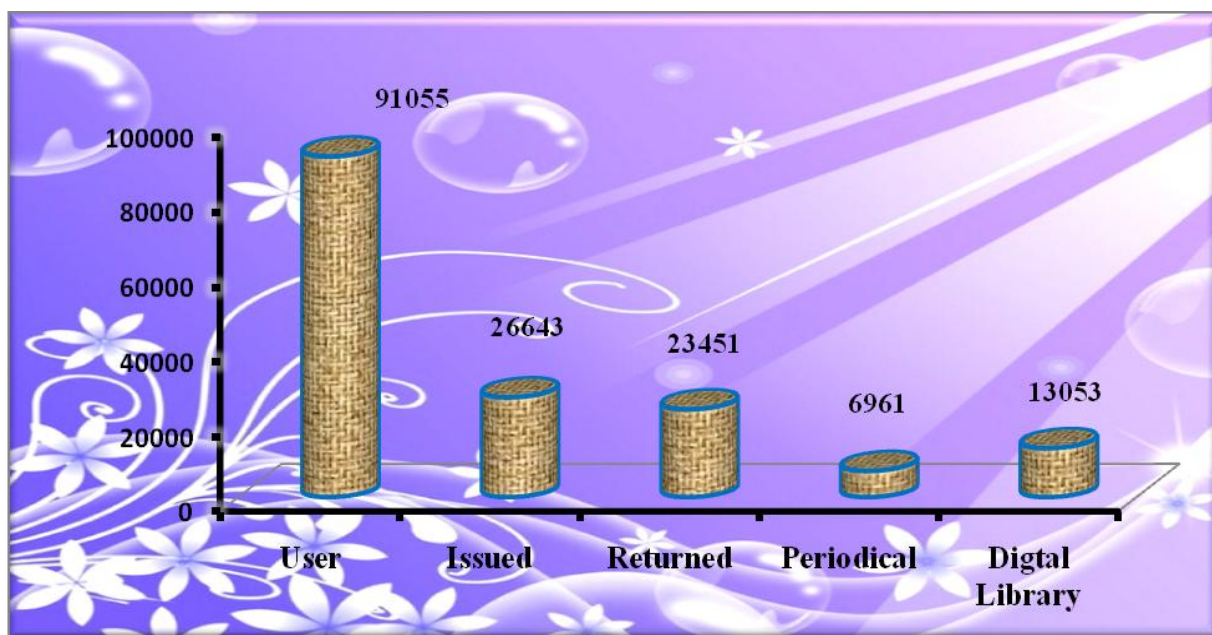
BOOKS	JOURNALS	MAGAZINES
209	47	42



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**VICAS Library Utilization Report for Even Semester as
 on date (29.2.2016)**

2015 – 2016



Newly Added Resources

<i>BOOKS</i>	<i>JOURNALS</i>	<i>MAGAZINES</i>
1463	89	90

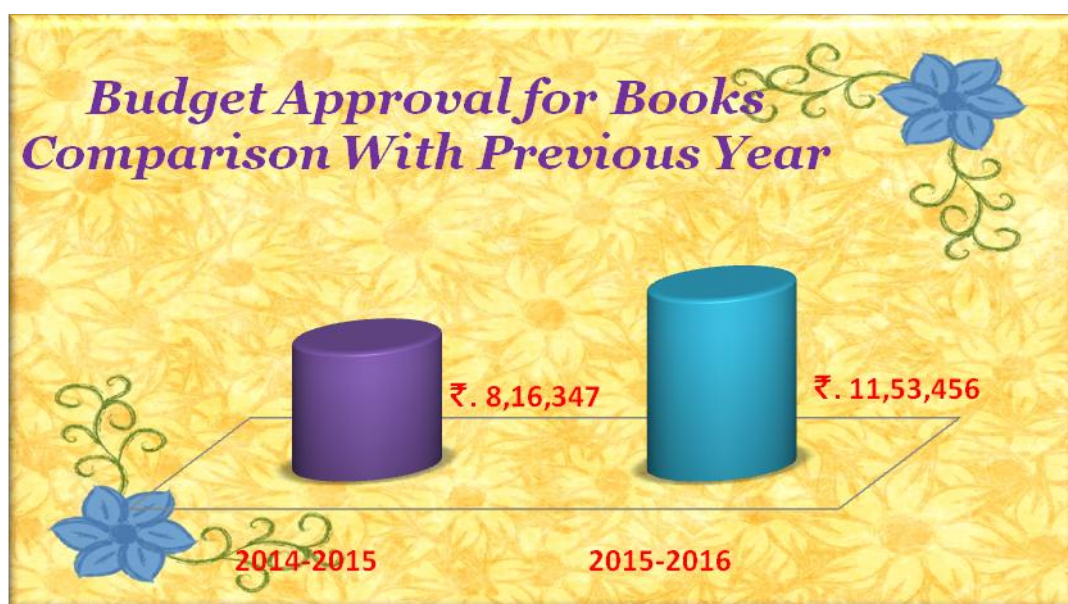
LIBRARY BUDGET:

Generally speaking, the **2015-2016** academic year of a flat operating budget had a positive impact on the library's collections. Every year all HOD's are representing their annual budget to management based on library requirement. The Librarian mainly concerned before over a budget such as recourses available, upcoming year students' strength, new syllabus and latest edition also.

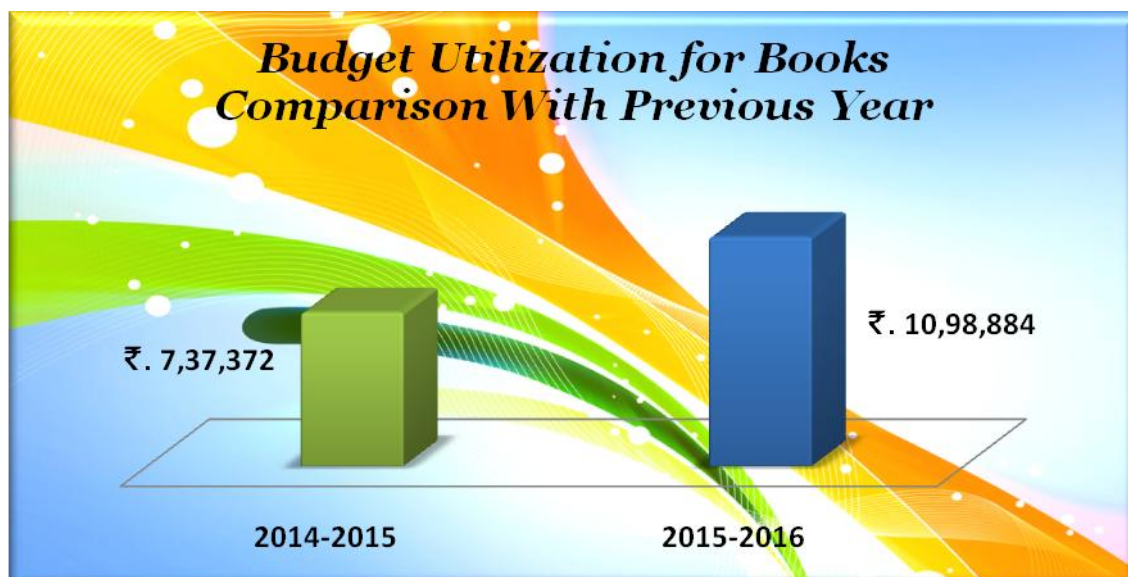
2015-2016 Academic Year Budget and Utilization - Books and Journals

S.No	DEPATMENT	BOOKS			JOURNALS	
		App ₹.	Utility ₹.	Books	App ₹.	Utility ₹.
1	Tamil	50,000	47,924	716	1,500	8,210
2	English	2,00,000	2,00,244	702	50,000	27,740
3	Mathematics	41,089	40,826	185	40,000	36,218
4	Physics	43,548	34,857	130	23,340	13,258
5	Chemistry	42,146	36,340	83	25,625	27,018
6	Botany	32,000	32,795	79	-	42,898
7	Zoology	29,000	26,567	92	10,000	
8	Biotechnology	30,000	29,801	61	15,000	
9	Microbiology	30,000	33,141	48	10,000	
10	Biochemstry	10,000	10,264	26	-	
11	Computer Science/MCA	3,00,000	2,97,108	678	75,000	74,550
12	Commerce	59,149	59,149	407	1,30,000	72,965
13	MBA	25,515	25,515	175	75,000	63,524
14	Hindi	5,000	4,000	11	-	-
15	Malayalam	5,000	5,001	51	-	-
16	General	-	-	-	-	17,197
17	History (COM)	38,851	20,145	28	-	-
18	Political Science (MBA)	46,485	50,334	49	-	-
19	NAAC Special Approval	1,45,873	1,45,873	19	-	-
20	Online Database	-	-	-	-	16,500
	Total ₹.	11,53,456	10,98,884	3,540	4,55,465	3,83,578

**BOOKS APPROVAL COMPARISION WITH PREVIOUS 2014-2015 TO
2015-2016 ACADEMIC YEAR:**



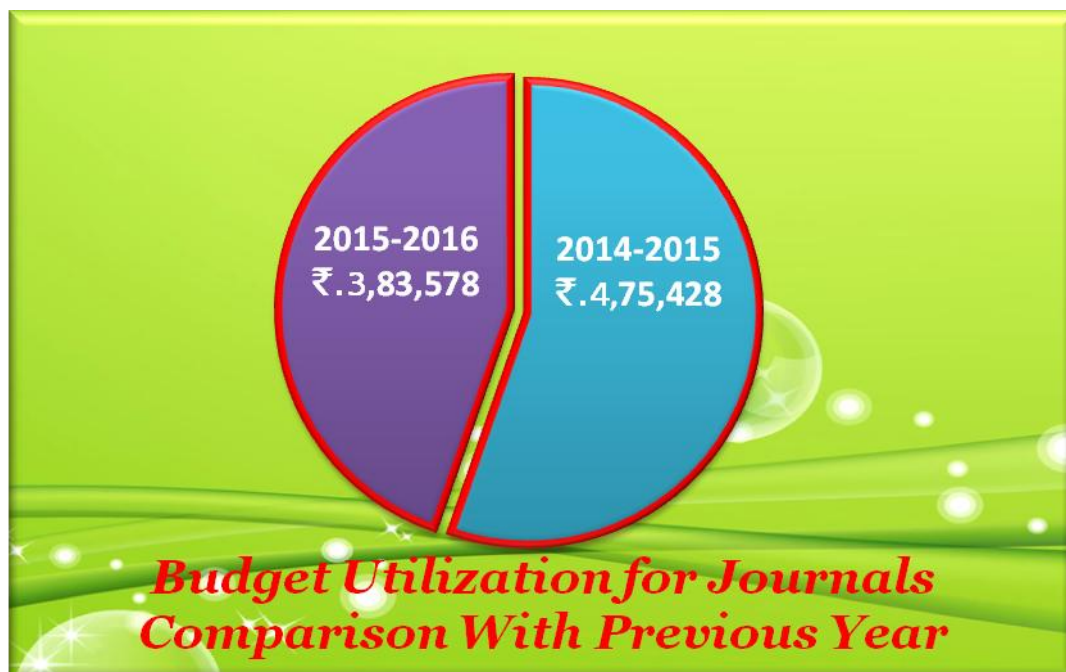
**BOOKS UTILIZATION COMPARISION WITH PREVIOUS 2014-2015 TO
2015-2016 ACADEMIC YEAR:**



**JOURNALS APPROVAL COMPARISION WITH PREVIOUS 2014-2015 TO
2015-2016 ACADEMIC YEAR:**



**JOURNALS UTILIZATION COMPARISION WITH PREVIOUS 2014-2015
TO 2015-2016 ACADEMIC YEAR:**



Change is the law of nature and as it is very apparent in the present library culture, libraries are not untouched by the change which is affecting almost every activity in the library. The reasons for actually embarking on the purchasing of electronic resources are generally accepted because of the ease of usability, readability, affordability and accessibility. The following are the advantages of e-resources over the print media

Multi-access: A networked product can provide multiple points of access at multiple points in time (24 hours a day. 7 days a week) and to multiple simultaneous users.

2. **Speed:** An electronic resource is a lot quicker to browse or search, to extract information from, and to integrate that information into other material and to cross-search or reference between different publications.

3. **Functionality:** E-resource will allow the user to approach the publications to analyze its content in new ways by a click of the mouse on search mode.

4. **Content:** The e- resources can contain a vast amount of information, but more importantly the material can consist of mixed media, i.e. images, video, audio animation which could not be replaced in print.

Apart from the above some other advantages of e resources may include: international reach, unlimited capabilities, reduced costs, convenience, searchability and linking.

In order to fulfill the above mentioned the reason, VICAS library has subscribed three mega packages for easy accessing the e resources and also set up two digital libraries each one library having more than 22 systems with 5Mbps internet speed.

S.NO	ONLINE DATABASE	Amount ₹.
1	DELNET	11,500
2	N-LIST	6,500
3	SAGE (Print + Online Journals)	27,984

The table representing the Budget utilization breakup for E – resources.

LIBRARY EVENTS

ORIENTATION PROGRAMME FOR I YEAR– PG HOSTEL STUDENTS

INTRODUCTION:

“Special User Education Programme” has conducted by VICAS Library for all PG students at Valliammai Block Seminar Hall on 21st July 2015. More than 300 PG hostel students have participated in this program.

The main theme of the program is, we are giving the information about different kinds of library sections & services and how to use it.

FOCUSSED ON:

- Importance of library
- Library Rules & Regulations
- Collection about library
- To identify potential sources of information
- To teach about Digital Library and subscribed database details
- To train how to access the reliable information, including computer based and other technologies

- List of services offered by the library and their features
- To develop successful search strategies for book selection
- General Motivation for improving reading habits

This program will help participants in very practical ways, such as: know library importance in higher education, library timings, penalty details, and collection details, theses & dissertations importance, digital library information.



VICAS PG STUDENTS PARTICIPATING IN THIS PROGRAM



LIBRARIAN EXPLAINED ABOUT NEED & IMPORTANCE OF LIBRARY



DR. DHANDAPANI, Assist Prof in Dept of Tamil, delivered his inspirational Speech and Students' feedback.

Valuable Suggestions collected from Students:

- VICAS library had conducted a wonderful user education program for the students. We have learned so much information regarding library resources and literary.
- With this programme really motivate to us and we realize the importance of library.
- This program motivates to reading habits and revealing about what are the reading materials are available in our college library.
- This program helpful to know our college library collection details.
- The User Education programme gives how to search the information / materials in the library through minimum time and get maximum information.

LIBRARIAN'S DAY - 2015

Department of Library has organized “**Librarian’s Day**” celebration in remembrance of national professor of Library Science Padmashree Dr.S.R Ranganathan’s 123rd Birthday in which the resource person Mr. T. Stephen, Head, Department of Library and Information Science, Vellalar College for Women, Erode. In honor to this great personality, his birthday has been observed as a librarian’s day. A day that is dedicated to the hard work that is input by the librarian all year long, a day that is a complete tribute to the librarians all around India. This program was celebrated on 12th August 2015 at 10.00 a.m. The program began with the traditional lightening of lamps and inaugural speech.

Lightening:

We will have our traditional auspicious LAMP-LIGHTENING ceremony as a tribute to Father of Library Science Dr.S.R. Ranganathan the Goddess of Library Science. Our honorable Chief Guest, Principal, COE Madam, Librarian and Students are lightening the lamp.



Lightening by COE Madam



Lightening by Chief Guest



Lightening by our Principal



Lightening by Librarian

Participants:

Around 500 students, including all UG & PG class representatives and all HOD's are participating in the annual Librarians' Day celebration at the Valliammai seminar hall.

Speech:

The programme started with a prayer song, lightning and followed by welcome speech. Librarian of the college Mr. P. Boopathi (Organizer) given the welcome address, felicitation address was delivered by Dr. S. Leelavathi –COE of the college, Inaugural address was given by **Dr. B. T. SURESH KUMAR**, Principal of VICAS.

Chief Guest Honorarium:

The Chief Guest **Mr. T. STEPHEN**, honored by our college Principal and COE Madam. The Principal Sir, fastidious the shawl and. Dr. S. Leelavathi, COE of VICAS issued the memento to our chief guest.



Welcome Speech by Librarian



Felicitation addressed by COE Madm



Inaugural address delivered by Principal Sir



Chief Guest Honored by our Principal and COE madam

AWARD AND PRIZE DISTRIBUTION

The “Best Library User Award” is given on the basis of the library resources used by a student and innovative ideas, bringing to develop the library services and to promote reading habits among the student community.

List of “Best User Award Winner:

S.NO	ID NO	NAME	COURSE
TAMIL			
1	TA13U006	S.DIVYA	III-BA TAM
2	TA13U019	E.KALAIMANI	III-BA TAM
3	14UGTA027	S.NANDHIKA JANANI	II-BA TAM
4	14UGTA034	S.PAVITHRA	II-BA TAM
5	14PGTA007	D.MALATHI	II-MA TAM
LIFESCIENCE			
1	14PGBT022	S.Y.SHYAMALA	II MSC/BT
2	14PGMB017	K.KARTHIKA	IIMSC/MB
3	14PGBO006	V.DIVYA	II MSC/BOT
4	14PGBC007	M.KRISHNAVENI	II MSC/BC
5	14PGZO006	V.PAVITHRADEVI	II MSC/ZOO
6	MB13U028	S.SOUNDARYA	III BSC/MB
7	BT13U026	R.SONIYA	III BSC/BT
8	ZO13U006	A.KARTHIKA	III BSC/ZOO
ENGLISH			
1	14PGEN129	N. SOUNDARYA	II M.A - B
2	14PGEN109	K. PREETHIKA	II M.A - B
3	EN13U347	S. SOWMIYA	III B.A - D
4	EN13U002	R. ABIRAMI	III B.A - A
5	EN13U149	J.I. RISHIVANDHIYA	III B.A - B
COMPUTER SCIENCE			
1	CS13U116	S.KIRUTHIGA	III B.Sc(CS)
2	BCA13U044	K. SAI KIRUTHIKA	II BCA
3	IT13U020	R.SHARMILA	III B.Sc(IT)
4	14PGCS102	R.DHIVYA	II M.Sc(CS)"B"
5	14PGCA140	S.TAMILSELVI	III MCA "B"
6	14PGIT004	D.GAYATHRI	II M.Sc(IT)
COMMERCE			
1	14PGCO001	M.P.AISWARIYA	II-M.COM
2	13UBA1017	M.KAVIPRIYA	III-BBA
3	14PGBA030	O.OSHANABANU	II-MBA"D"
4	14PGBA024	P.MANOJKUMARI	II-MBA"D"
5	14PCCA039	S.TAMILSELVI	II-M.COM(CA)"A"
	14PGBA061	T.SUGANYA	II-MBA

6			
7	COCA13U124	G.PAVITHRA	III-B.COM(CA)"B"
PCM			
1	14PGPH027	V.MOHANAPRIYA	II MSC, PHY "A"
2	14PGPH027	S.SELVAPRIYA	II MSC, PHY "A"
3	14PGPH044	E.MOHANA SINDHU	II MSC, PHY "A"
4	CH13U028	S.REVATHI	III BSC, CHE"A"
5	CH13U104	V.BRINDHA	III BSC, CHE"B"
6	14UGMA258	B.YUVA SRI	II-BSC, MAT "C"
7	14UGPH348	M.YUSUFSULIHA	II-BSC, PHY "D"

Competition:

The connection with the Librarian's day celebration, we have conducted competitions such as Poetry writing and Drawing. Almost 88 students were participating in a drawing and Poetry writing competition. Mr. P. Boopathi, Librarian judge of the competition and he had selected the following students:



Student's Participated in Competition

LIST OF PRIZE WINNERS

PRIZE	NAME	COURSE&DEPT
POETRY WRITING		
FIRST	N. SOUNDARYA	II MA, (Eng) “B”
SECOND	R. DHARANI	II B.Sc(Zoo) “B”
THIRD	M. SANGEETHA	II B.Sc(Phy) “B”
DRAWING		
FIRST	S. ROHINI	III B.Sc(MB)
SECOND	V. NIVEDHITHA	II B.Sc (Bot) “B”
THIRD	S REVATHI	III B.Sc(Che) “A”



Prize Distribution for Award Winners



Prize Distribution for Award Winners

CHIEF GUEST SPEECH:

The Resource person of the Day, Mr. T. Stephen, Head, Department of Library and Information Science, Vellalar College for Women, Erode. He said, Nowadays libraries are playing a vital role in academic and research activities. He expressed the valuable speech about the history and growth of the library movement in India, various types of books are available in our library, some books are treated as stimuli, some books are treated medicine of mental stress. The Indian Education system is a variance from foreign education system, so we must develop our knowledge ourself, because of ability to meet the challenge of competitions. Importance of Soft skills during the interview part, awareness about emerging modernization and new things in the field of information technology.

He expressed the immense thought about confident, “Whatever you think in your mind you will become that. If you think yourselves weak!weak! You will be weak; if you think yourselves strong!strong! You will be strong.



Chief Guest Speech

ORIENTATION PROGRAMME FOR I YEAR – UG STUDENTS

• USER EDUCATION PROGRAMME FOR UG STUDENTS:

VICAS Library has conducted “User Education Programme” for all UG – I year students in VICAS Commerce Block Seminar Hall on 7th and 8th Sep’ 2015. Totally 2060 UG Students are participating in this programme.

The Library Orientation program offers first year students an introduction to the library’s resources and services, as well as information on study skills and academic integrity to help make the first year student experience successful. The program also includes a short research assignment designed to provide immediate immersion in the art of database searching. Once a student completes all three Library Orientation sessions, the student receives a Library Orientation: Introduction to Information Literacy Certificate of Completion. The Library Orientation program is designed as a short introduction to the library with basic information literacy skills. Course assignments and additional library sessions are needed to strengthen the acquisition of information literacy skills.

The objective of the programme is, we are giving the information about library rules & regulation, various sections & services in the library and how to use it.

MAIN OBJECTIVES OF THIS PROGRAMME

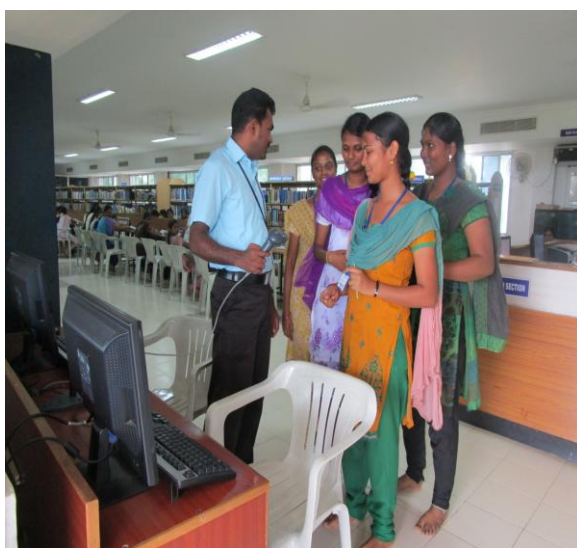
- The programme should enable to students to discover themselves and their potential through a positive appreciation of their role in the total intellectual and moral.
- To create the awareness about the library and their supporting academic activities.
- Library General Rules & Regulations.
- Various types of library collections.
- To determine the some activities before entering and out of the library.

- How to identify the right information and the right time in order to their requirements.
- To train, how to access the reliable information, including computer based and other technologies.
- To develop successful search strategies for book selection
- How to identify the borrowable and unborrowable sources.
- Limitations of library cards and maximum permissible days for borrowing.
- To aware about misuse of digital library and ultimate way of utilization.
- General Motivation and inspirational speech for to develop the reading habits among the student community.

This program will help participants in very practical ways, such as: how library role play in higher education and academic part, library timings, penalty details, and collection details, theses & dissertations importance, digital library information.

VALUABLE SUGGESTIONS COLLECTED FROM STUDENTS

- ❖ We have learned the importance of the library and how it plays a vital role of higher education
- ❖ We know about the various types of collections available in our library.
- ❖ This programme really inspired to us, yes, we are enlightened through this programme.
- ❖ We have clearly learned through this programme, how to use the digital library and how to browse safely also.
- ❖ This program highlights the information about Magazines, Journals, News papers and Competitive books available in our library.
- ❖ Librarian, explained in detailed about the usage of Library Rules and Regulations. In addition, he cleared the doubts of the newcomers.
- ❖ Overall, at the end of the program, students were happy and assure that they will properly utilize the library.



LIBRARIAN EXPLAINED ABOUT NEED & IMPORTANCE OF LIBRARY

BOOK EXHIBITION 2015-2016

The VICAS Library has organized the **Book Festival** on 16.03.2016 to 18.03.2016. It's held in **VICAS M.S. Subbulakshmi Seminar Hall** premises started at 10.30am. The program began with the traditional lighting of the lamp. **Prof. Dr. M. Karunanithi**, Chairman & Secretary of Vivekanandha Educational Institutions, Dr.B.T.Sureshkumar, Principal of VICAS and Dr.V.Kumaravel, Academic Dean of VICAS to light the lamp. With auspicious blooms, welcome address was innovated by **Mr. P. BOOPATHI**, Librarian, VICAS. The Four major publishers are participating in this great exhibition. Different types of books like drama, fiction, story, noble, technical, all textbooks and especially competitive exam books are displayed cum sold here. The first exhibition was a success, so we have decided to make the event a regular one. "Books are a mirror of one's soul which enrich the mind and soothe the heart".

OBJECTIVES OF THIS PROGRAM

Books are considered not only the best friend of a human but are also gifts of learning that can enrich and improve one's lives. Books are the most suitable medium through which knowledge is transmitted from generation to generation.

Main Objectives of this Program:

- To promote the reading habits among the students.
- Enabling Faculty members and students of the college as well as research scholars to be aware of the latest published academic books and references in different fields.
- Opening a chance for the participants of the fair to meet and exchange their experiences.
- Enriching the library with the latest published academic books and references in different fields.
- Encouraging students and researchers to participate in the process of preparing and translating academic books.

- Discussing the difficulties that encounter the academic book in terms of preparation and publication as well as the regulations that organize it.

The annual book fair has become a part of the Library's culture, More than eight thousand students and faculty members are visited in this book festival. As the response to the event was overwhelming, the book fair timing was extended to 7.00pm. Book fairs have a great role in promoting the reading habit among people of all age groups. The Book fair is playing a pivotal role in reiterating the might of the pen and the printed word and has come to be recognized as the biggest annual cultural event and book bonanza keenly awaited by students, faculty members, scholars and book lovers. Apart from promoting literacy and reading habit, especially among students, the fair present a vast panorama of books on a wide range of subjects from India and abroad. The fair provides a unique platform for retailing opportunity to the multitude of visitors who come to visit the fair.

Book fairs consist famous books such as the Ramayana, the Bhagavat Geeta, Textbooks, Comprehensive Memory Development Course, Dictionaries, Sports, Children's books, Health, Yoga, Autobiography of famous personalities, Rapidex English Speaking Courses, Children's Science Library, especially competitive exam books are displayed in a separate row. 10% special discount will be offered for all the books purchase at the exhibition.

The Students enjoyed the fair and picked books in various fields. The Library staff members equally helped the students in selecting the books. The students wished the fair to last for a longer time as it would give them an opportunity to read and access more informative literature besides their efficiently loaded college library.

PARTICIPANTS

All the VICAS students are allowed to see the book exhibition as per the schedule. Not only VICAS students, our other college students and staff members also participated in this festival. The students, teachers, scholars, intellectuals, librarians and all book lovers visited this great fiesta. The Book Exhibition started at 10.30am to 7.00pm without a break.



Inaugurated by Chairman Sir



Lightning by Chairman Sir



Lightning by Principal, VICAS



Lightning by Dean-Academic & Librarian VICAS



Lightning by Students



Lightning by Scholars



Dr.Mallika Ramasamy, Dean-Academic selecting the books for English Department in Exhibition



Our College Students Viewing the Exhibition on 16.03.2016 and 17.03.2016



Our Sister Concern Students Viewing the Exhibition

CONSOLIDATE SUGGESTIONS:

- ❖ VICAS Library had arranged a **“BOOK FEST - 2016”** ON 16.03.2016 TO 18.03.2016. It was very useful to us search many kinds of books which are more useful to us regarding our subject.
- ❖ We have purchased computer oriented and story books in low price.
- ❖ We saw the various types of books from different publishers. It's very useful, definitely
It's improved our reading habit.
- ❖ This book fair almost concentrates to competitive exam books, because most of the books related to TNPSC, TRB, RRB, IAS and others competitive exam oriented books only.
- ❖ In this exhibition we got some world famous personalities and national leader's books which are very inspiring to us.
- ❖ The book fair makes us surprise by the price given for the books (10% to 50%).
So we have bought many books in unexpected price.
- ❖ I must definitely say this book fair fulfilled the desire of book lovers, exclusively hand writing practical note books is very useful for us.
- ❖ In outside of the campus so many books are unavailable in the book stall, but here all the needed and required books are placed in the book fair. So it is really very useful to our studies, other than skill development also.
- ❖ We would like to thank our Honorable Chairman Sir and Respected Principal Sir to give this wonderful opportunity to us. Upcoming years we are expecting two book fairs per year for my carrier developments.

Research & Development

Research development is a set of strategic, proactive, catalytic, and capacity-building activities designed to facilitate individual faculty members, teams of researchers, and central research administrations in attracting extramural research funding, creating relationships, and developing and implementing strategies that increase institutional competitiveness. These activities are typically practiced at universities, but are also in now practiced at a all the colleges.

Research development includes a diverse set of dynamic activities that vary by institution. These activities include initiating and nurturing partnerships, networks, and alliances between and among faculty at their institutions and funding agencies; and designing and implementing strategic services for their faculty and researcher constituents (such as workshops, trainings, program officer visits, proposal editing, PR communications, funding opportunity searches and dissemination, budget preparation, forms and submission assistance, research team building, and administering campus limited submission reviews). In order to develop the research and development in our library has organized workshop for research scholars and staff members.

M.Phil User Education & Research Tools Workshop :

Gate Way of Knowledge: “User Education Programme & E-Resource and scholarly information retrieval training “one day workshop for M. Phil and Ph.D scholars of VICAS & VCW, organized by VICAS Library at Valliyammai Seminar Hall on 17th October 2015, Saturday. Nearly 120 Research Scholars are participated.

INTRODUCTION

Research is getting the top most priority in higher education today. College, an abode of Knowledge is expected to conduct genuine and high quality research which has an impact on the society. Teaching and research complement each other; they should be synthesized so as to bring in relevance to the academic activity in the college.

The goal of the programme is to empower participants to help accelerate the library utilization and e-resource of the scholarly communication system. Participants will engage in a structured interactive programme. In 2015-16, the workshop will focus on themes:

1. Overview of Library and their resources
2. Membership details, Library card Management
3. General rules and regulations, borrowing limitations.
4. Various Online databases available in our library and their features.
5. Types of research tools and search strategies
6. How to identify the impact factor and peer reviewed information's.
7. Indexing system, Citation analysis
8. Report writing, Online Bibliographic Methods & Tools.
9. Anti Plagiarism, Grammatical Error Check in through online
10. Time Management, Stress Management and Meditation Techniques

The workshop will help participants in very practical ways, such as: know library rules & regulations, accessing online journals & e-books using with (EBSCO, DELNET, N-LIST). And also this workshop answering some important following questions, such as, To determine before collecting the information which one is relevant and original or peer reviewed information, where we have to collect that information? Which one database is suitable for data collection, Types of search tools and strategies, preparing report writing using with bibliographic methods & tools, avoiding plagiarism, and trained up for meditation, time and stress management.

Principal Speech

Inaugural address and gathered by Dr. B. T. Sureshkumar, Principal. He advised the scholars to choose their topic of research carefully and focused should criticize the latest social, economic and scientific issues. He briefed them that if the scholars are aware about the problem their research area would address, then it would be easier for them to come up with innovative solutions. He said Research is a vanguard in management education and fresh knowledge and updated issues should be developed from time to time on scientific issues. Scholars should treat research activities as an investment rather than a cost.

Librarian Speech

The Librarian begins his speech with the definition of research; He said research is a careful investigation or enquiry, especially through search for new facts in any branch of knowledge. He stressed that a research should either lead to an invention, or should be an extension to the existing work or should contradict the existing work.

He called upon the scholars to keep their eyes open and observe if there is something which could be patented in their research would extend the requisite support in their entire process. He stressed that filing patents alone would not help; the fruit of the research should pass on to the common man and used for the betterment of society.

And also said, For undergoing high quality research and writing good research papers one requires to collect, interpret and logical document the information. The art of drawing coherent conclusions, supported by appropriate research tools and reference citation is vital for quality research work. The recent innovations in statistical applications, availability of statistical software's allow scholars/researchers to test more complex, multilevel and dynamic models.



Inaugural Addressed by Dr.B.T.Sureshkumar, Principal



Librarian Explained about Research and Research Tools



VICAS and VCW Research Scholars Participating this Programme

MAINLY EXPLAINED THE FOLLOWING TOPICS

- Various library collections and their accessibility rules and regulations
- Understand the paid online databases like (EBSCO, DELNET, N-LIST) in our college library.
- Different types of searching tools and strategies
- Understand the free online journals and magazines, free websites for research oriented purpose and general knowledge.
- Easy way to identify the required information such as e-theses, e-journals, e-books.
- How to use our college institutional repository in our college campus. (D-SPACE)
- Introduction to Research, Research Designs and Problems
- Selecting, identifying and rectifying the problems.
- Review of Literature
- Data collection and types of data collection methods
- Data analysis and interpretation skills
- Report Writing, Findings and Conclusion.
- Bibliography, Bibliographic styles and Citation analysis, H – Index, G-Index etc....
- Understand how copyright arises and identify types of material that are likely to be subject to copyright protection
- Identify the likely copyright owners of academic works and have a reasonable awareness of the rights attendant on such protection.
- Plagiarism is cheating and is a very serious offense. It can lead to expulsion and failing grades.
- How to Identify Plagiarism through online tools.

TIME & STRESS MANAGEMENT IMPORTANCE: (Special Coverage for Scholars)

- Time is one of the major stress factors that Scholars' face today.
- Recognize the benefits of implementing time-management and stress-management strategies
- Why need Time Management and their importance?
- Different types of Time management techniques
- Identify symptoms of stress and solutions for stress

VALUABLE FEEDBACK FROM SCHOLARS:

- We don't know in - depth knowledge about research, after this programme, we learnt so many research steps; and also known about article published in highly impact factor journals and seminars.
- We learnt various search tools and different kind of websites for individual subjects and also learnt about the steps involves in report writing.
- Really, we knew the importance of E – Resources and paid databases
- We are enlightened through this programme Yes, after attending this programme only, we have concluded the idea about the research process.
- Finally Librarian sir explained about the essence of Time & Stress Management and how to overcome that, it's really useful for everyone to research scholars.

STAFF ACTIVITIES - 2015-2016:

“In the nonstop tsunami of global information, librarians provide us with floaties and teach us to swim.”

Major Responsibility of Librarian

- The Librarian reports directly to the Principal and get permission for resource purchase.
- Providing adequate services will ensure that materials are current and accessible, and available to library users when required.
- Order materials and maintain records for payment of invoices.
- Answering readers' enquiries.
- Management of staff, including recruitment, training and/or supervisory duties.
- Plan and manage resources according to agreed budgets.
- Train library users to effectively search the Library catalogue, Internet and other electronic resources
- To check daily activity reports such as staff attendance, movement register, daily circulation report, DSR report, Xerox and newspapers etc.
- Participating in board meeting conducted by the principal.
- Journal Subscription and Renewal, send reminder

Attends local, National professional development workshop, regional library meeting and workshops – 2015 - 2016

- Participated in International Conference on “**Scholarly Research Publication Report Writing, Citation and Plagiarism**” Organized by Periyar University, Salem.
- Participated in National Seminar. “**Report Writing and Advanced Research Tools**” Organized by Periyar University, Salem.

VICAS LIBRARY STAFF MEMBERS AND THEIR INDIVIDUAL RESPONSIBILITIES



VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN (AUTONOMOUS)

LIBRARY NAME	STAFF NAME	QUALIFICATION	DESIGNATION
	P.BOOPATHI	MBA.,MLIS.,PGDLAN, M.Phil, SET	LIBRARIAN
PCM	R. RAJESH KUMAR	B.BA., MLISc.,PGDCA., (M.Phil)	ASSIST LIBRARIAN
	R.MANIMEKALAI	M.COM	LIBRARY ASSIST
	V. SUGANYA	MBA	LIBRARY ASSIST
COMMERCE LIBRARY	D. MANIVEL	B.SC., MLISc., (M.Phil)	ASSIST LIBRARIAN
	S. SETHU MATHAVAN	B.Sc.,MLIS	LIBRARY ASSIST
	M.NITHYA	B.COM., MLISc.,	ASSIST LIBRARIAN
COMPUTER SCIENCE	M. SHALINI	BBA, MLIS	ASSIST LIBRARIAN
	M. KALAIMANI	B.Com.,MLIS	ASSIST LIBRARIAN
LIFE SCIENCES	R. SRIDHER	M.A.,M.LIS	ASSIST LIBRARIAN
	S. JANSY VICTORIA RANI	D.Ted., B.Lit.,	LIBRARY ASSIST
ENGLISH LIBRARY	S.ALAGAR SAMY	B.Sc.,MLIS	ASSIST LIBRARIAN
	K. RASI	BBA, MLIS	ASSIST LIBRARIAN
TAMIL LIBRARY	A.AMUTHA	B.A., C.LIS	LIBRARY ASSIST

FUTURE IMPLEMENTATION PLAN:

- We have to extend the Institutional repository service through Universal IP. If we use this universal IP; users can access the E - resources, latest publications, News paper clippings, previous year question papers etc... at any place in the world.
- We have to Organize one day Workshop on “Advanced Research Tools and scholarly Publication” for staff members and scholars.
- We have to implement the “Book Talk” session for hostel students on next academic year onwards. It will really help to the students and to make an increasing reading habit.
- We have to arrange the special tour at famous libraries for students.
- With that in mind, the reception of 2015 -2016 year's book fair, over the next year and plan to expand.
- We have planned to conduct a Special User Education program for Research Scholars.
- We have to upload the 2016 - 17Academic Year syllabus in an Institutional Repository.

Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life.