<u>Integral University</u> Ph.D. Entrance Test Syllabus

Library and Information Science

I. Information, Information Science, Information Society

Information as a Resources / Commodity

Information Transfer Cycle-Generation, Collection, Storage and Dissemination Role of information in Planning, Management, Socio-economic Development, Technology Transfer

Communication Channels, barriers

Intellectual Property Rights-Concepts, Copyright, Censorship-Print and Non-print Media Library and Information Policy at the national Level

II. Laws of Library Science

Library Resources Sharing and Networking

Library Movement and Library Legislation in India

Library Extension Services

Library and Information Science Education in India

Library and Information Science Profession

Library Associations in India, UK and USA-ILA, IASLIC, IATLIS, SIS, LA, ASLIB, SLA and ALA

Library Associations organizations at International level-FID, IFLA and UNESCO

III. Sources of Information-Primary, Secondary and Tertiary-Documentary and Non-documentary

Reference Sources-Encyclopaedias, Dictionaries, Geographical Sources, Biographical Sources, Year-Books / Almanacs Directories, and Handbooks, Statistical (salient features and evaluation)

Bibliographical Source-Bibliographies, Union Catalogues, Indexing and Abstracting Journals (salient features and evaluation)

E-documents E-books, E-Journals

Database-Bibliographic Numeric and Full text-Evaluation

IV. Reference and Information Services, Referral Service

Bibliographic Service, Indexing and Abstracting Service, CAS SDI, Digest Service, Trend Report

Online Services

Translation Services

Reprographic Services

V. Organization of knowledge / information

Modes of formation of subject

Library Classification-Canons and Principles

Library Classification Schemes-DDC, UDC and CC

Library Cataloguing-Canons and Principles

Library Cataloguing Codes-CCC and AACR-II

Bibliographic Records-International Standards-ISBDs, MARC and CCF

Indexing-Pre-coordinate, Post-coordinate

Vocabulary Control-Thesaurus, Lists of Subject Heading

Database-Search Strategies, Boolean Operators

Knowledge Management

VI. Management-Principles, Functions, Schools of Thought

Planning, Organization Structure

Decision Making

System Study-Analysis, Evaluation and Design

Collection Development-Books, Serials, Non-book Materials-Selection, Acquisition, Maintenance: ISBN, ISSN, Cataloguing-in-Publication (CIP)

Human Resources Management-Manpower Planning, Job analysis job description, Selection, Recruitment Motivation Training and Development, Staff Manual, Leadership and Performance Evaluation

Delegation of authority

Library Buildings and Equipments

Performance Evaluation of Library/Information Centers and Services

Marketing Information product and service

Total Quality Management (TQM)

VII. Information Technology-Components: Impact of IT on Society

Computers-Hardware, Software Storage Devices, Input /Output Devices

Telecommunication-Transmission media, switching systems, Bandwidth, Multiplexing, Modulation, Protocols Wireless Communication

Fax, E-Mail Tele-conferencing/Video-conferencing, Bulletin Board Service, Teletext, Videotex, Voice Mail

Networking-Concepts, Topologies, Types-LAN, MAN and Wan

Hypertext Hypermedia, Multimedia, Multimedia

Integrated Services Digital Network (ISDN), Open Systems Interconnection (OSI)

VIII. Library Automation-Areas of automation, Planning Hardware and Software Selection, OPAC

Networks-ERNET, NICNET, DELNET, JANET, BLAISE, OCLC, INFLIBNET INTERNET-Components, Services, Browsing-Web Browsers, Search Engines Meta-Data, Digital Object Identifier (DOI)

National and International Information System-NISSAT, NASSDOC, INSDOC, DESIDOC, INIS, AGRIS, MEDLARS, INSPEC

IX. Types of Research-Basic, Applied, Interdisciplinary

Research Design

Scientific Method, Hypotheses, Data Collection Sampling

Methods of Research-Historical, Descriptive, Case Study, Survey, Comparative and Experimental

Statistical Methods, Data Analysis

Report Writing

Research Methods in Library and Information Science and Services Bibliometrics

X. Types of Libraries-National, Public Academic and Special Objectives, Structures and Function

Digital Libraries-Concepts

Virtual Libraries-Concepts

Types of users, Users Studies, User education

Role of UGC in the growth and development of libraries and information centers in institutions of higher education in India

Role of Raja Rammohan Roy Library Foundation (RRLF)